

**Cir. /2025-26/85**

**March 19, 2026**

Dear Parents and Guardians,

As we bring the academic session to a close, we pause not simply to conclude a calendar year, but to reflect upon a journey defined by intellectual inquiry, purposeful engagement, and collective accomplishment. A meaningful education extends well beyond examinations and results; it shapes character, cultivates discernment, and inspires responsible citizenship.

With deep appreciation for your continued trust and partnership, we are pleased to present a reflection of this distinguished year at Lakshmipat Singhania Academy.

Throughout the session, our academic framework has continued to integrate rigour with reflection. Experiential learning, interdisciplinary exploration, innovation-driven pedagogy, and student leadership have remained central to our educational philosophy. While ensuring strong conceptual foundations, we have consciously nurtured empathy, ethical awareness, and resilience—attributes essential for thoughtful participation in a dynamic global society.

As a proud member of Round Square, we remain deeply committed to the spirit of internationalism. Through global collaborations, student exchanges, conferences, and cross-cultural dialogues, our learners engage with diverse perspectives and develop a genuine appreciation for global citizenship. The Round Square IDEALS—Internationalism, Democracy, Environmentalism, Adventure, Leadership, and Service—continue to guide our efforts in preparing students not only for academic success, but for meaningful participation in an interconnected world.

Parents and students are valued partners in the educational journey of the school. Parents are expected to actively support their child's learning by ensuring regular attendance, monitoring academic progress, reinforcing discipline and values at home, and maintaining open communication with teachers and the school. Students, in turn, are expected to attend school punctually, complete assignments diligently, respect peers and staff, uphold the school's code of conduct, and strive for excellence in academics and co-curricular pursuits. Together, through mutual trust, responsibility, and collaboration, we create a nurturing environment that fosters growth, integrity, and lifelong learning.

We look forward to welcoming our students into another year distinguished by academic depth, character formation, and continued excellence.

Regards

Meena Kak

Director

### Institutional Recognition

Our sustained pursuit of excellence has been acknowledged across prominent national platforms:

- \* Conferred The Telegraph School of the Year Award 2025.
- \* Honoured with the Award for Excellence in Academics (CBSE Category), along with distinctions in Extra-Curricular Activities and Social Service, and a Certificate of Appreciation for “A School that Cares.”
- \* Ranked No. 1 in Kolkata, No. 1 in West Bengal, and No. 9 in India among Co-educational Day Schools by the Education World India School Rankings 2025–26.
- \* Adjudged Best School in West Bengal for Experiential Learning 2025 and Best School for Co-Curricular Activities 2025 at the National School Awards.
- \* Presented the School of the Year Award – Overall Excellence at the Education Excellence Conclave.

These honours affirm our conviction that excellence grounded in integrity and holistic development is enduring and self-evident.

### Innovation and National Engagement

We are proud to share that two of our students have secured Intellectual Property Rights, a remarkable testament to the culture of inquiry and innovation fostered within our institution.

The Academy has also been selected for mentorship under Viksit Bharat Buildathon 2025, in collaboration with the Institution’s Innovation Council, NSHM Knowledge Campus, the Ministry of Education’s Innovation Cell (MIC), and AICTE. This national engagement positions our learners within a progressive ecosystem of research, design thinking, and entrepreneurial leadership.

### Student Distinctions

Our students have continued to excel across competitive and intellectual forums:

- \* 1st Runner-Up at JKLU’s Ideathon 2026, securing ₹75,000.
- \* First Position (Eastern Zone) at the PRS Parliamentary Debate Competition with Team Growex.
- \* Winners of the Smart Bengal Hackathon, receiving ₹25,000.

Five students were honoured with the 15th Wipro Earthian Award for Sustainability and Waste Management, hosted at Azim Premji University, Bengaluru. The school was awarded a cash prize of ₹50,000 in recognition of its commitment to environmental stewardship.

### Excellence in Sports

Our learners have demonstrated exceptional discipline and competitive spirit in the sporting arena:

- \* Khushal Bagri – Champion (U-13), 2nd TIA International Inter-School Chess Championship, Kathmandu (NRS 25,000).
- \* Advika Pandey – Two Gold and One Silver Medal, West Bengal State Level Skating Championship.
- \* Nitya Agarwal – One Silver and One Bronze Medal, West Bengal State Level Skating Championship.

CBSE Far East-Zone Chess Championship:

- \* Under-11 Girls – Champions
- \* Under-11 Boys – 3rd Position
- \* Anant Kishore Bagaria – Bronze Medal, CBSE Zonal Taekwondo Tournament (Far East).
- \* Agnieszka Roy – 1st Position, CBSE Zonal Archery Competition (Under-14).

Each accomplishment reflects perseverance, composure, and the confidence to perform with distinction.

Commencement of Academic Session 2026–27.

## **IMPORTANT INFORMATION FOR THE ACADEMIC SESSION 2026 - 27**

- 1) Section allocation for the Academic Session 2026-2027 is given in the report card.
- 2) House allocation of Class I is mentioned in the report card.
- 3) Book list and date schedule for collection of books is attached in this circular.
- 4) Forms for Choice of Special Activity (Classes III - XII) and 3<sup>rd</sup> Language (Class V) have been attached.
- 5) Child Profile form is to be filled up by the Parents / Students of classes III, VI, IX & XI
- 6) 4 passport size photographs in regular school uniform to be submitted to the HRT by 24<sup>th</sup> April, 2026. Photograph should be taken in school uniform not before 1<sup>st</sup> April, 2026.
- 7) A link for uploading all information related to Escort/ Identity card will be shared soon.
- 8) Details, student's attendance, class diary, TR sheet, fee details, report card etc. for all classes will be available on Campuscare. The process for accessing the same will be notified by the HRT in the reopening week to the new parents.
- 9) The old ID & Escort Cards will be valid till your ward gets the new ones from school.
- 10) The old ID and Escort card to be returned to the HRT on issuance of the new ID and Escort card.
- 11) Leave format, given in the website, to be downloaded and used for leave taken (more than 2 days).

### **Hard copies of the following are to be submitted on the re-opening day to the HRT.**

- a) 1<sup>st</sup> page of the Final Report Card (Mark Statement) of the last academic session from Class III onwards.
- b) Health Card
- c) Special Activity Format (III - XII)
- d) 3<sup>rd</sup> Language Format (Class V)
- e) Child Profile (III, VI, IX, XI) & new students from Class III onwards
- f) Consent Form (Use of photographs/video/audio)

### **BOOKS, EXERCISE BOOKS AND STATIONERY:**

EXERCISE BOOKS / WORKSHEETS MUST BE BOUGHT FROM THE RECOMMENDED VENDORS - SWAYAMBHAR BOOK STORE (For Montessori to Class V) / ORIENTAL PUBLISHERS & DISTRIBUTORS (For Class VI onwards). Text Books / stationery may be procured from the recommended vendor or any other source. Please check the school website for the booklist.

### **FEES:**

Fees for the first Quarter of the Academic Session 2026 - 27 will have to be paid ONLY BY ONLINE MODE via Campuscare and any time from **6<sup>th</sup> April 2026 to 16<sup>th</sup> April 2026**. All procedural details regarding online payment appear on the school website [www.lsakolkata.com](http://www.lsakolkata.com). School fee structure for various class groups for the academic session 2026 - 27 is available on the said website (Mandatory Public Disclosure section). Relevant rules also appear in the Academic Planner available on the website.

**DATES FOR COLLECTION OF BOOKS AND STATIONERY****MONTESSORI TO CLASS V (2026-2027)**

Text Books, Exercise Books, Recommended books, Worksheet & Stationery will be available at:  
**SWAYAMBHAR**, 94, P. Majumder Road, (Indu Park), Kolkata - 700 107, (Opposite Simens after Gitanjali Stadium), Phone: 033 2441-3248/4861/4862.

Dates	09:00 – 10:30	10:30 – 12:00	12:00 – 01:30	01:30 – 03:00	03:00 – 04:30	04:30 – 06:00
25.03.2026	Montessori	Montessori	PS-I	PS-I	PS-I	PS-I
26.03.2026	PS-II-A	PS-II-B	PS-II-C	PS-II-D	PS-III-A	PS-III-B
27.03.2026	PS-III-C	PS-III-D	I-AB	I-BC	II-AB	II-BC
28.03.2026	III-A	III-B	III-C	III-D	IV-A	IV-B
29.03.2026	IV-C	IV-D	V-A	V-B	V-C	V-D
30.03.2026	All Classes					
31.03.2026	All Classes					

**Parents are requested to strictly adhere to the time slots given to avoid overcrowding at the venue. No loose items will be available for purchase during this period except 30/03/2026 and 31/03/2026.**

**DATES FOR THE COLLECTION OF BOOKS AND STATIONERY****FOR CLASSES VI - XII (2026 -27)****VENUE:****MY SCHOOL BOOK STORE**

(A UNIT OF ORIENTAL PUBLISHERS &amp; DISTRIBUTORS PVT. LTD.)

68A/2, PEARY MOHAN ROY ROAD, CHETLA

NEAR 24 PALLI DURGA PUJA (YUBA SANGHA CLUB), KOLKATA - 700027

CONTACT NO: - 8910499817 / 8585006650

Exercise Books / Worksheets must be bought from the recommended vendor Oriental Publishers & Distributors Pvt. Ltd. and may purchase Text Books / Stationery items from them or any others.

Kindly check the website for the booklist.

Dates	09:00 a.m. - 11:00 a.m.	11:00 a.m. - 01:00 p.m.	01:00 p.m. - 03:00 p.m.	03:00 p.m. - 05:00 p.m.
<b>06.03.2026</b>	XII (ALL)			
<b>22.03.2026</b>	X-A	X-B	X-C	X-D
<b>23.03.2026</b>	VI-A	VI-B	VI-C	VI-D
<b>24.03.2026</b>	VII-A	VII-B	VII-C	VII-D
<b>25.03.2026</b>	VIII-A	VIII-B	VIII-C	VIII-D
<b>26.03.2026</b>	IX-A	IX-B	IX-C	IX-D

Those who are not able to collect Text Book / Stationery items on the above mentioned dates; they may also collect as per the following schedule.

Dates	09:00 a.m. - 11:00 a.m.	11:00 a.m. - 01:00 p.m.	01:00 p.m. - 03:00 p.m.
<b>27.03.2026</b>	VI	VII	VIII
<b>28.03.2026</b>	IX	X	XII

Collection of books/exercise books for class XI will be on 3<sup>rd</sup> & 4<sup>th</sup> April' 2026 (10 am - 3 pm)

**MEAL MENU**

Dear Parents,

We believe that along with nurturing the minds of the children the body needs nourishment too. We have designed a meal plan for your kind reference. You may vary the plan as per your ward's likes and dislikes. Just ensure that the meal is healthy.

<b>Monday</b>	* Puri Or Roti, Sabji / Stuffed Paratha / Chilla Or Vegetable Sandwich / Pav Bhaji
	*Any Seasonal Fruit
<b>Tuesday</b>	*Poha / Upma /Idli / Sandwich / Vegetable Or Paneer Cutlet With Garlic Bread
	* Sprouted Moong - Chana Or Nuts
<b>Wednesday</b>	*Chirwa Pulao / Cheese Toast Or Stuffed Toast / Baked Beans And Toast / Bread Pulao / Uttapam
	*Fruit Salad
<b>Thursday</b>	*Vegetable Fried Rice / Brown Bread Sandwich / Roti Or Puri-Sabji / Vegetable Roll
	*Sweet – Sandesh/ Barfi
<b>Friday</b>	*Their Favourite Food Items

**N.B. Children should bring a napkin daily to school.**

**NEWSPAPER SUBSCRIPTION**

Dear Parents,

Empowering students with new cutting-edge knowledge through various educative and informative activities is a commitment and tradition of our Academy. It not only nurtures progress and innovation, but also serves as a catalyst of education and interaction, as well as a window into the minds of the quintessential Indian youth.

We wish to continue the tradition of reading newspapers and using it as a teaching tool in the classes and have scheduled the payment therefore as denoted below :-

<b>CLASSES</b>	<b>NAME OF THE SUBSCRIPTION</b>	<b>SUBSCRIPTION AMOUNT</b>
PS II, PS III, I	TELEKIDS	Rs. 100
II	TTIS	Rs. 260
III, IV	THE TIMES OF INDIA - NIE	Rs. 480
V	THE HINDU YOUNG WORLD	Rs. 400
VI, VII & VIII	THE TIMES OF INDIA - NIE	Rs. 480
X & XII	THE TELEGRAPH YOUNG METRO	Rs. 325
IX & XI	THE TELEGRAPH YOUNG METRO	Rs. 450

**PROCEDURE FOR PAYMENT:**

Bills for the Newspaper Subscription shall be uploaded on the Isacampuscare.in platform along with the fees of the first quarter, under the Miscellaneous column.

**NOTICE FOR 3<sup>rd</sup> LANGUAGE : CLASS V**

Dear Parents,

Kindly fill in the consent form indicating the choice of 3<sup>rd</sup> Language subject for your ward, as per the guidelines given below -

- Students who have **Bengali as their 2<sup>nd</sup> Language** can only opt for Hindi as their 3<sup>rd</sup> Language.
- Students with **Hindi as their 2<sup>nd</sup> Language** are requested to mention their 1<sup>st</sup> and 2<sup>nd</sup> choice. The options for 3<sup>rd</sup> Language offered are Bengali and Sanskrit.
- This form is to be submitted to the HRT on **Wednesday, 1<sup>st</sup> April 2026**.

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**CONSENT FORM (to be handed over to the HRT on the reopening day)**

I hereby would like to confirm that my ward \_\_\_\_\_  
of Class V Section \_\_\_\_\_ will be opting for 1) \_\_\_\_\_ 2) \_\_\_\_\_  
as his/her 3<sup>rd</sup> Language.

Parent's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SPECIAL ACTIVITIES (FOR CLASSES III - XII)**

Kindly give your 1<sup>st</sup> and 2<sup>nd</sup> preferences and submit to the HRT on 1<sup>st</sup> April 2026.

Sr. No	III-V	Sr. No	VI – VIII	Sr. No.	IX & X	Sr. No.	XI & XII
1	Pottery	1	Sustainable Art	1	MUN	1	Chess
2	Sustainable Art	2	Mathematics	2	Western Dance	2	Moot Court
3	Chess	3	Chess	3	Fashion Designing	3	Western Dance
4	Science Club	4	Western Vocals	4	Moot Court	4	MUN
5	Eastern Dance	5	Western Dance	5	Journalism	5	Sustainable Art
6	French	6	Eco Club and Soil Management	6	Tinker Works	6	Maths Club
7	Western Vocals	7	Financial Literacy	7	Financial Literacy	7	Basket Ball
8	Eastern Vocals	8	Audio Video Editing	8	Basket Ball	8	Skipping
9	German	9	Basket Ball	9	Skipping	9	Journalism
10	Skipping	10	Skipping	10	Guitar	10	Pottery
11	Personality Development	11	Photography	11	Drums	11	Guitar
12	Quiz	12	Pottery	12	Quiz	12	Drums
13	Basketball	13	Guitar	13	Photography	13	Quiz
14	Karate	14	Drums	14	Pottery	14	Photography
		15	Quiz	15	Karate		
		16	Interact Club				
		17	Tinker Works				

N.B. – A selection round will be held for Quiz, Basketball and Skipping as a Special activity. Students opting for Photography must bring a DSLR camera during the class.

<b>Student's Name :</b>	1 <sup>st</sup> preference :
<b>Class &amp; Section:</b>	2 <sup>nd</sup> preference :
<b>Date :</b>	Parent's Signature :

**TO BE FILLED IN BY THE HRT**

SPECIAL ACTIVITY ALLOTTED – \_\_\_\_\_

HRT's SIGNATURE - \_\_\_\_\_

**HEALTH CARD**

Please fill up the following details of your child, and submit the medical reports (if any) to the HRT by **Wednesday, 1<sup>st</sup> April, 2026.**

Name \_\_\_\_\_ Gender \_\_\_\_\_ Class \_\_\_\_\_ Sec \_\_\_\_\_ Age \_\_\_\_\_

Height in cm \_\_\_\_\_ Weight in kg \_\_\_\_\_ Blood Group \_\_\_\_\_ Admission no \_\_\_\_\_

(\* Vision: L: -----/6 R: -----/6

**Medical Information**

a: Oral Hygiene \_\_\_\_\_

b. Blood Pressure \_\_\_\_\_

c. Allergy-specify if any \_\_\_\_\_

d. Recent injuries, if any \_\_\_\_\_

e. (\*) Brain / Spinal Cord Injury if any \_\_\_\_\_

f. Communicable disease infected with, mention name if applicable \_\_\_\_\_

g. (\*) Chronic / Critical diseases, if any \_\_\_\_\_

h. Vaccinations (tick against immunizations given)

1. BCG  2. HEPATITIS B  3. ORAL POLIO  4. CHICKEN POX  5. DPT  6. TETANUS  7. TYPHOID

8. HEPATITIS A  9. MMR  10. Covid 11  Any other \_\_\_\_\_

- Does your child take any special medicine: YES  / NO .
- If yes, specify with reason \_\_\_\_\_
- Would you like to keep the special medicine with infirmary in-charge with dosage specified? YES  / NO
- Does your child wear contact lenses? Yes  / No
- Does your child have limitations on any physical activity? Yes  /NO : \_\_\_\_\_ kindly specify the limitation, (if any) \_\_\_\_\_

In case of an emergency please contact:

Contact Person's Name & Relation \_\_\_\_\_ Phone no. \_\_\_\_\_

I hereby give consent for -

- 1) Emergency measures to be initiated in case of an accident or sudden illness.
- 2) Participation in Physical Education classes.

I certify that all information furnished on this card is complete and correct.

Signature of the Mother \_\_\_\_\_ Signature of the Father \_\_\_\_\_

Signature of the Guardian \_\_\_\_\_ Relationship with the student \_\_\_\_\_

(\* Medical Reports – Vision / Chronic / Critical Diseases, Brain / Spinal Cord Injury submitted: YES  /NO

**CONSENT FORM (Session 2026-27)**

[For Photographs/ Audio recordings / Video Footage]

Dear Parents/ Guardian,

We wish to seek your permission for capturing photographs/audio/video footage of your ward during the School events / classroom activities. These will be published on the school website, other digital platforms and newspapers for showcasing their talents and motivating our students.

Kindly note, there are third parties that would be able to view the photographs.

While signing the attached form below, you agree to the following:

1. The school can use the photographs, audio recordings and video footage or all three of your ward as and when required in the ways mentioned above.
2. The school will use your ward's photograph, audio recordings, video footage or samples of his / her work for educational purpose and not for any commercial use.
3. All such photographs, video or audio recordings and any reproduction thereof shall remain the property of the school.

IT Dept. LSA

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**PARENTAL CONSENT AND AUTHORIZATION (Session 2026-27)**

[For Photographs/ Audio recordings / Video Footage]

Full Name of the Student: \_\_\_\_\_

Class \_\_\_\_\_ Section \_\_\_\_\_ Admission Number \_\_\_\_\_

Consent given:  YES  NO

Full Name of Guardian/Father: \_\_\_\_\_ Full name of Mother \_\_\_\_\_

Signature of Guardian/Father: \_\_\_\_\_ Signature of Mother \_\_\_\_\_

Date: \_\_\_\_\_

**LEAVE APPLICATION - STUDENTS**

<b>Name of the student</b>	
<b>Class &amp; Section</b>	
<b>Admission Number</b>	
<b>Dates of Absence</b>	
<b>Reason for absence</b>	
<b>Parent's Phone number</b>	
<b>Name of the HRT</b>	
<b>Date of submission</b>	

**Note :**

1. Leave Application to be submitted in the above format for availing leave for more than 2 days.
2. For Sick Leave, a Medical Certificate from a registered Medical Practitioner MUST be scanned and attached along with the Leave form.
3. Must be sent from personal registered email id only to [office@lsakolkata.com](mailto:office@lsakolkata.com)



# Lakshmipat Singhania Academy

12B, Alipore Road, Kolkata – 700 027, Phone: 2479 3600

Mother's  
Photograph

Father's  
Photograph

Student's  
Photograph

Guardian's  
Photograph  
(Only if  
applicable)

## CHILD PROFILE

Pupil's Name : \_\_\_\_\_ Boy/Girl Date of Birth: \_\_\_\_\_

Class : \_\_\_\_\_ Sec: \_\_\_\_\_ Session: \_\_\_\_\_ Admission No. \_\_\_\_\_ Blood Group: \_\_\_\_\_

## TO BE FILLED UP BY THE PARENTS

- Father's name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
➤ Mother's name: \_\_\_\_\_ Occupation: \_\_\_\_\_

1. What are your child's strengths and concern areas, in your opinion?

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2. How much time do you devote to your child? What activities do you do together?

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3. Is the present age skills (such as empathy, critical thinking, collaborative spirit) acquired by a child has significant importance. Are these skills taught at home and also through curriculum in school?

4. Is there anything special about your child's learning style or home life that would help us support them better

5. How would you contribute in school activities?

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6. How do you ensure your child uses technology judiciously?

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7. Do you have any suggestions for improving school to parent communication?

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8. How does your child respond to setbacks or challenges in his / her learning? How do you ensure emotional wellbeing of your child?

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9. What is one thing that our school does best?

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10. What is one area that school could improve?

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11. Do you feel well informed about your child's progress?

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12. Do you feel comfortable approaching teachers / administration with concern

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**THIS PORTION TO BE ATTEMPTED BY THE CHILD ONLY [CLASS III AND ABOVE]**

**NOTE:** There are no 'Right' and 'Wrong' answers because everyone has the right to his / her own view. For the best results answer truthfully.

1. What strategies do you adopt to overcome your area of concern?

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2. How will you bring collaborative spirit among your classmates?

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3. How would you help the new entrants of your class to settle in the new environment?

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4. Mention one strength of your school that you admire.

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5. What do you wish to change in the school environment?

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6. How do you restrain using social media for personal entertainment?

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7. What disciplinary measures should be taken for students who fail to follow code of conduct of the school?

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8. What would you do if you see a particular child being bullied by some other child/children?

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9. How do you learn best (e.g. audio, visually, hands-on) ?

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10. What are your goals or aspirations as of now?

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11. What help do you need from school to develop your personality and be ready to face the challenges of life?

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12. Failure is a part of growing up. How do you accept failure and work to turn these failures into success?

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