LAKSHMIPAT SINGHANIA ACADEMY

12-B , ALIPORE ROAD , KOLKATA - 700027

Date: 02/04/2024

Dear Parents,

Information regarding Campuscare (School App)

We are here to introduce you to our online parent portal: **lsacampuscare.in** which offers many facilities.

It helps to streamline Academic, Financial and Administrative process which benefit you to have more comprehensive information from the comfort of your home. We also see it as a significant initiative towards creating a green environment by cutting down on the paper consumption.

Please note the fee payment from this session will be only via Campuscare.

You can use the school ERP: **lsacampuscare.in** to enter the Parent Portal and view the following details of your ward:

a) Personal Info b) Marks/Grades Info c) Attendance d) Assignments

e) Library Info f) Circulars g) Messages h) Fees

Your Login details will be shared with you by your ward's HRT **(only for New Admission in Session 2024-25).**

You are requested to change your password immediately after receiving the same from the HRT. In case of any discrepancy in personal information given kindly contact your ward's HRT. You are allowed to use the 'Forgot Password' option for resetting your password twice in an academic session. In case you need to reset again, kindly contact the school office.

For any further assistance mail us at: **office@lsakolkata.com**

Sender Name for SMS from School will be LSAKOL.

Our service provider has launched a Parent Help Desk to cater to parent / student concerns, issues and problems while navigating the school portal. In case of login related problems please write at **parentdesk@entab.in** or call at 011-43193333 (dial 5) between 8:00 am – 8:00 pm to speak with a Help Desk Executive. Please mention your school details while contacting the Parent Help Desk.

Lakshmipat Singhania Academy, Kolkata

Administrative Department

Parent Help Desk

Delegate to Machine
and
Be Free

Accessing "Parent Portal" on Mobile Devices

STEP 01

Download the App from Playstore and Open App.

STEP 02

Type in the URL "**Isacampuscare.in**" and Verify. Click on 'OK' and you will be directed to the School Page

STEP 03

Enter Login Credentials provided to you (User Name and Password) and login.

STEP 04

You will be able to access a plethora of Information with regards to your ward at your finger tips.

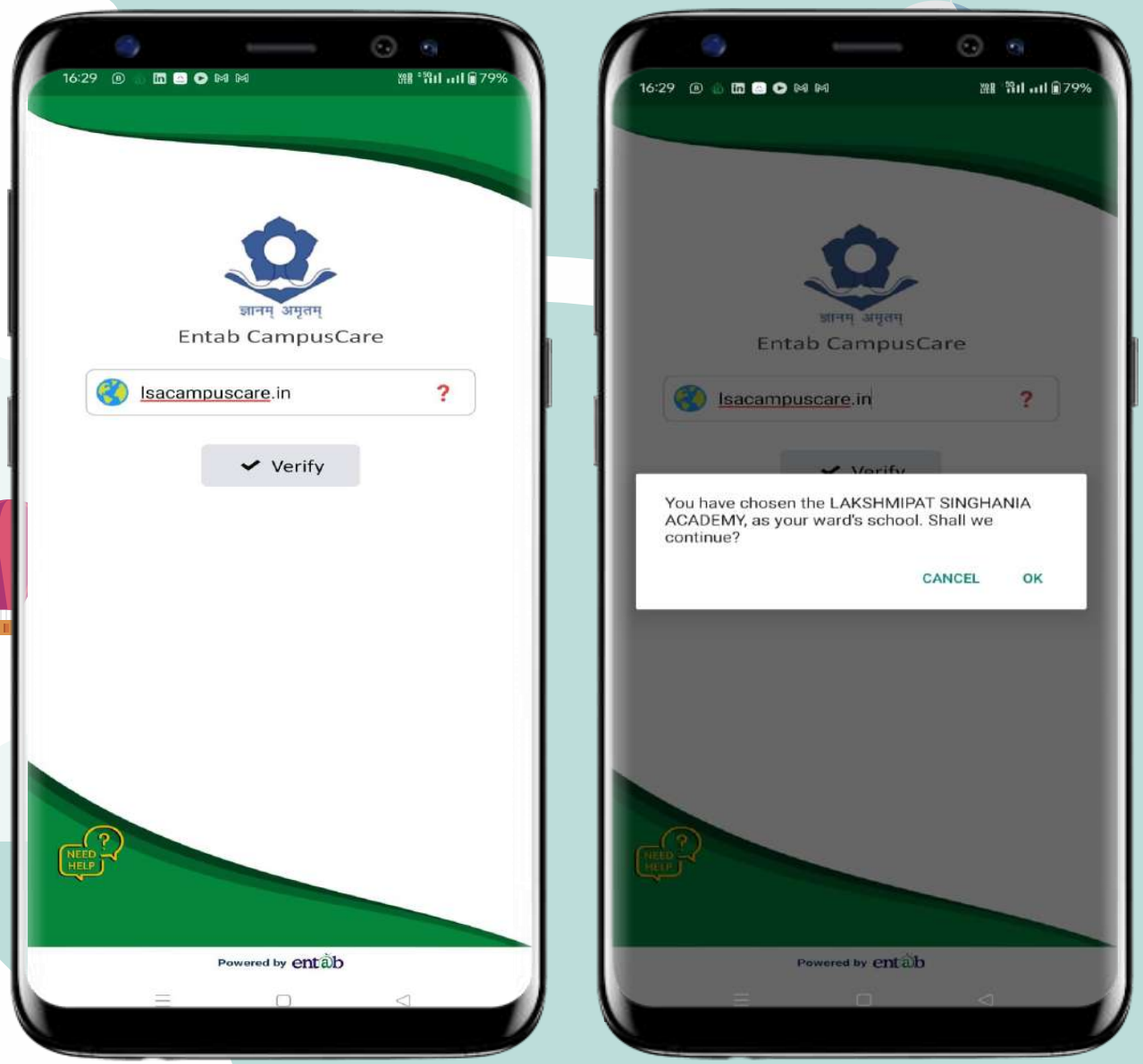
Entering the School URL

Once the App is opened, this Screen appears. Type in and enter the application

URL lsacampuscare.in

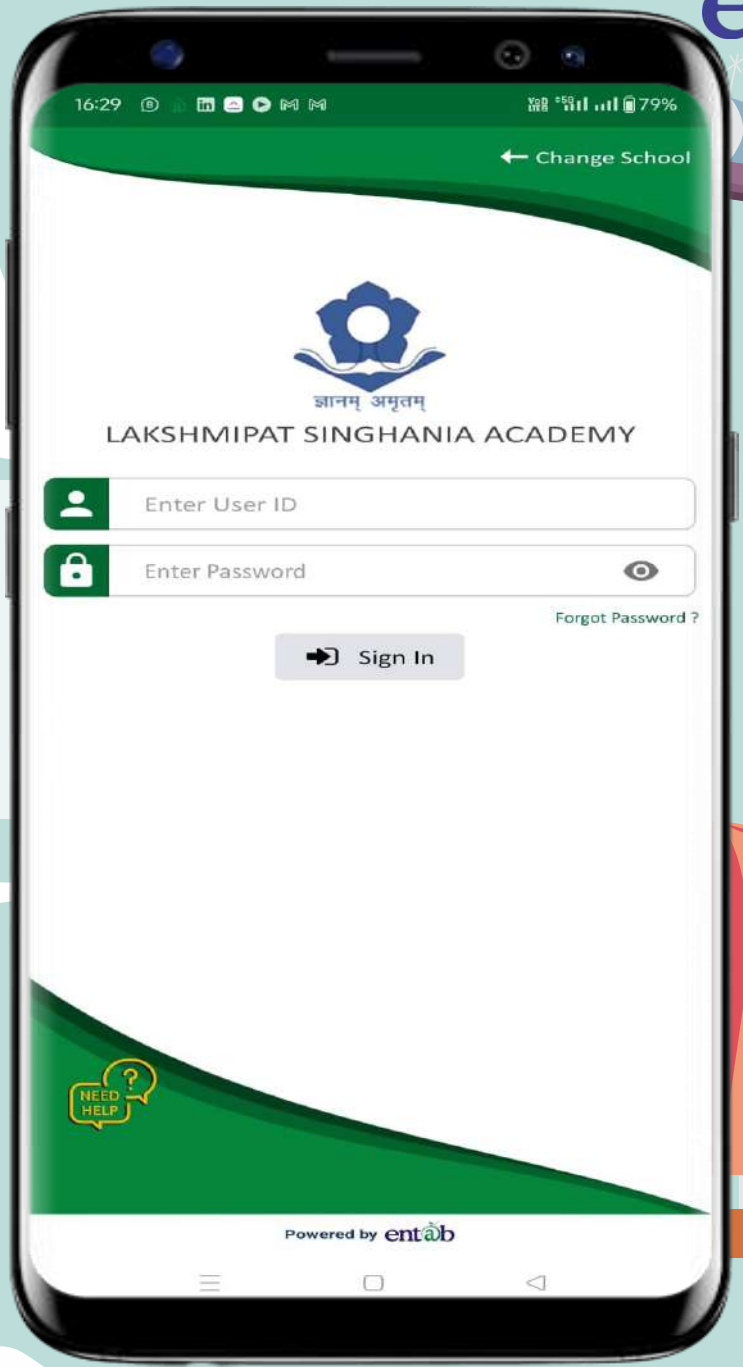
and tap on “Verify”

Click OK on the next screen that follows.



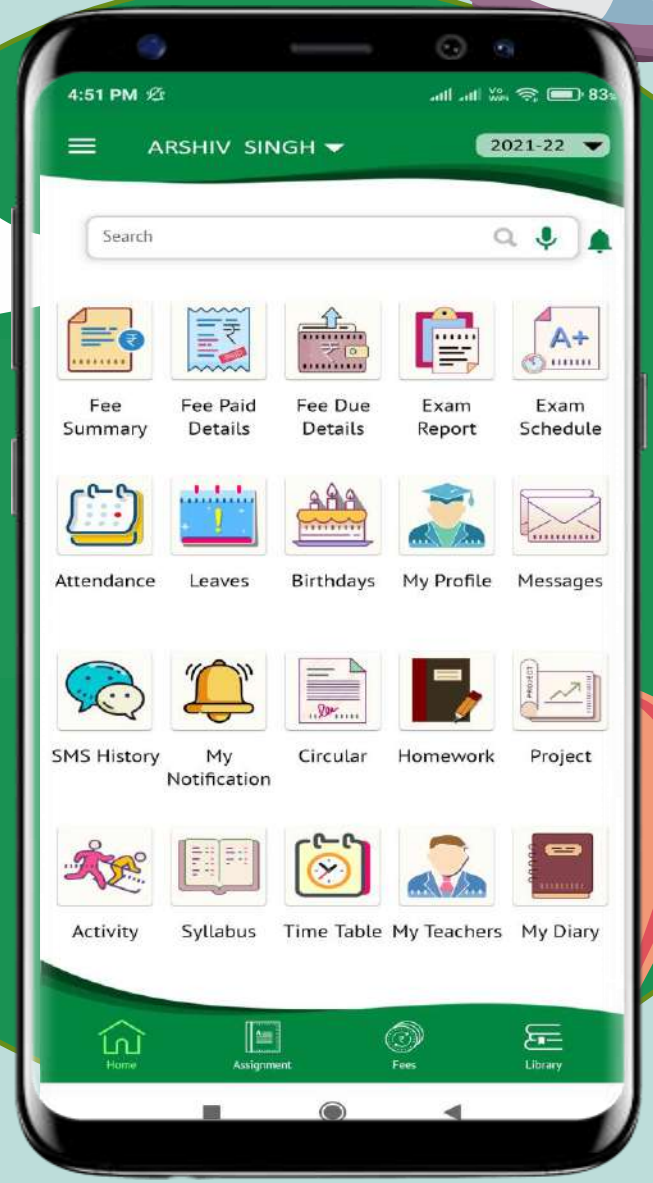
Sign in by using User credentials

Username and Password to be entered here and you will be able to access the various menus that the Mobile app has to offer.



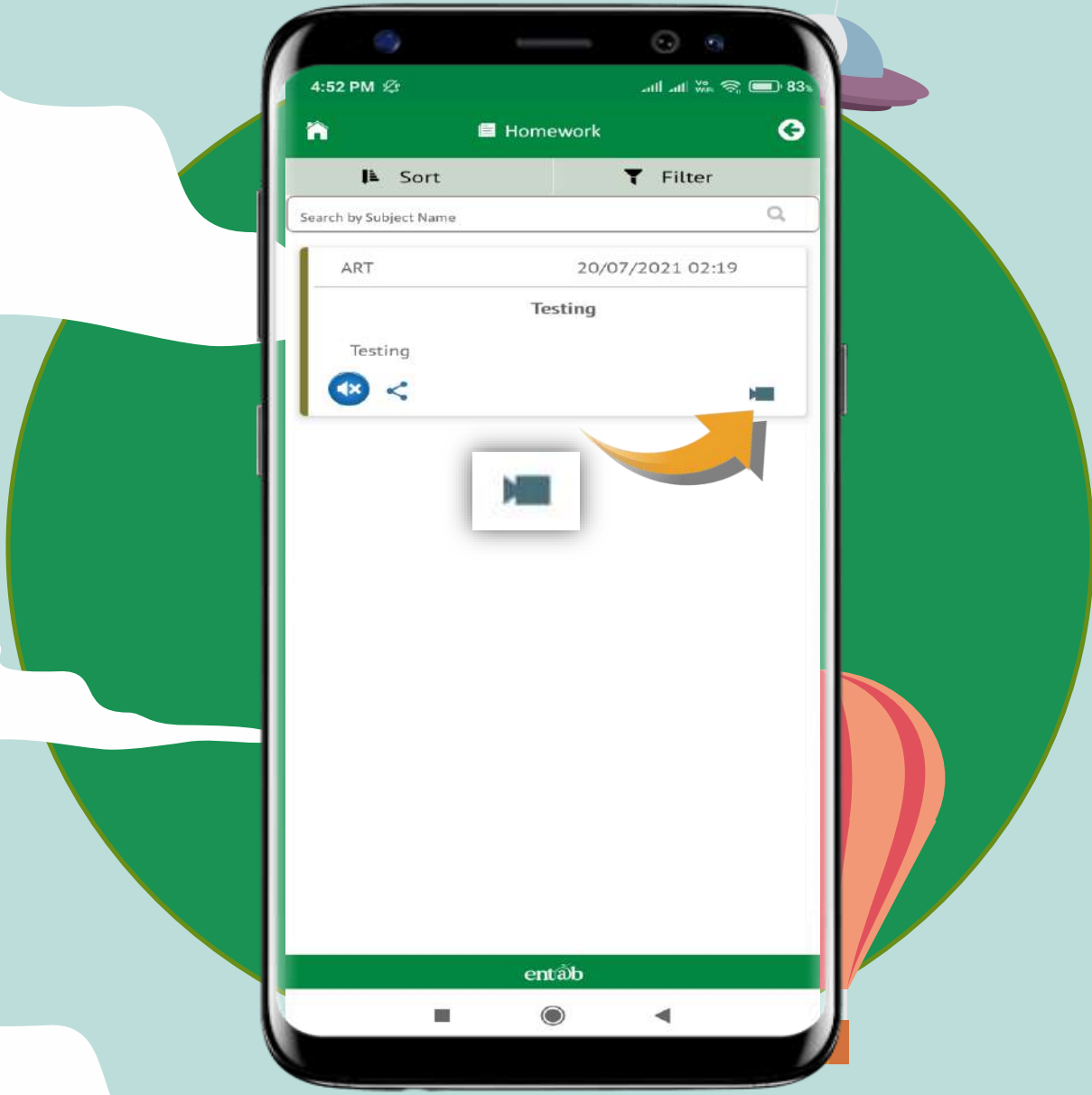
Home Screen

Logging in …these are the first screens that appear.
All the ICONS are displayed on this screen.



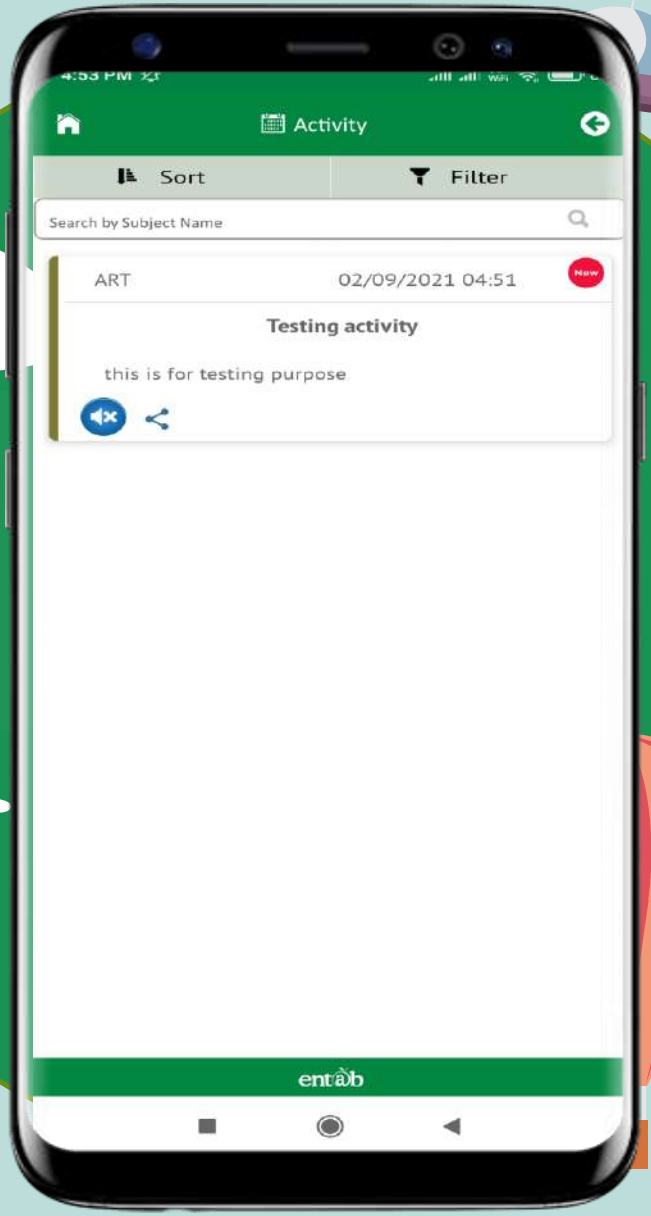
Homework, Assignment

Clicking on video clip icon to get the detailed video.



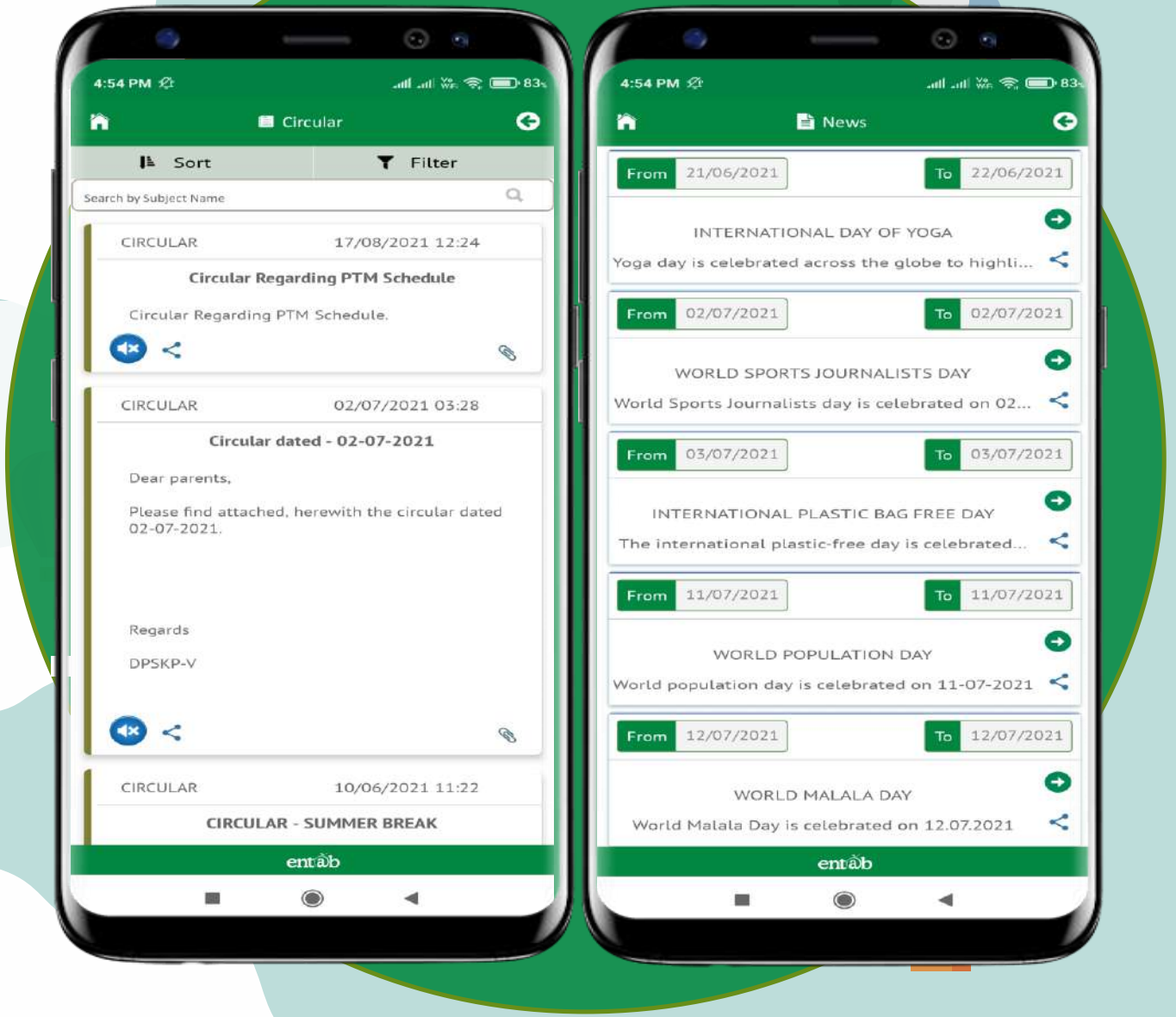
Activity, Assignment

Clicking on clip icon to get the details.



Circulars, News/Events

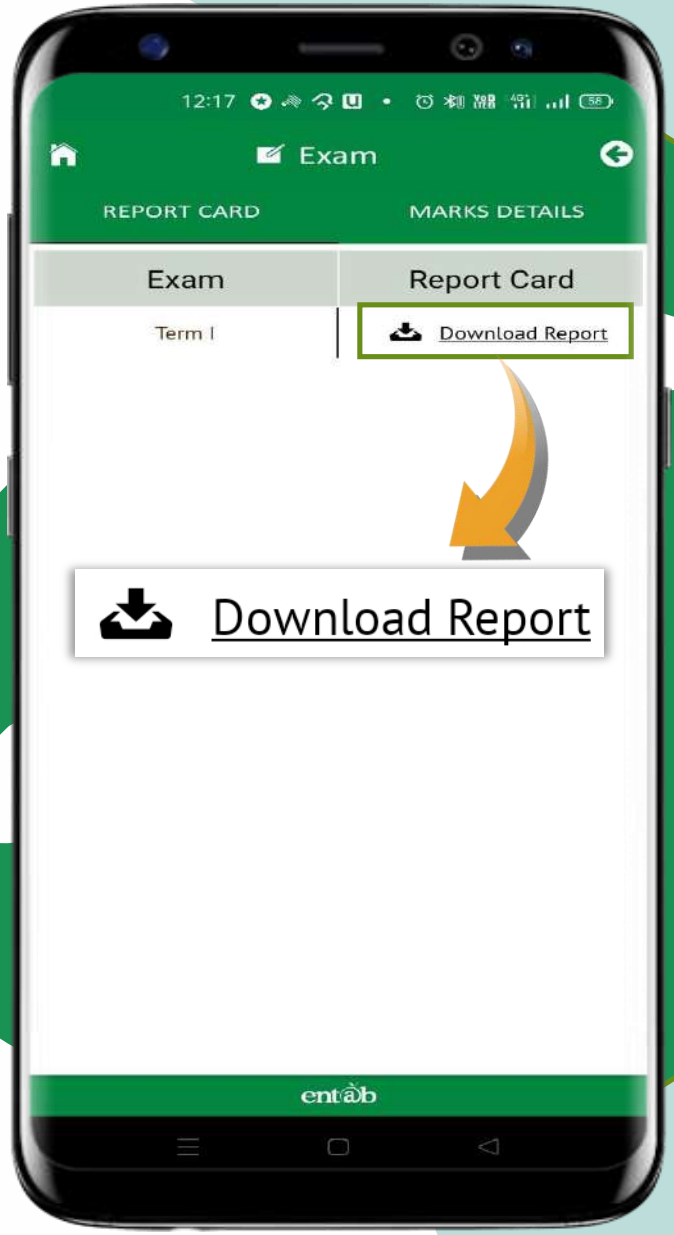
Clicking on any of these ICONS, takes you to the details embedded in it, for eg Circulars, News, Homework, Events etc.



Attendance

Attendance of your ward can be viewed on this screen. You can apply for leave as well from this module.

Report Card Details

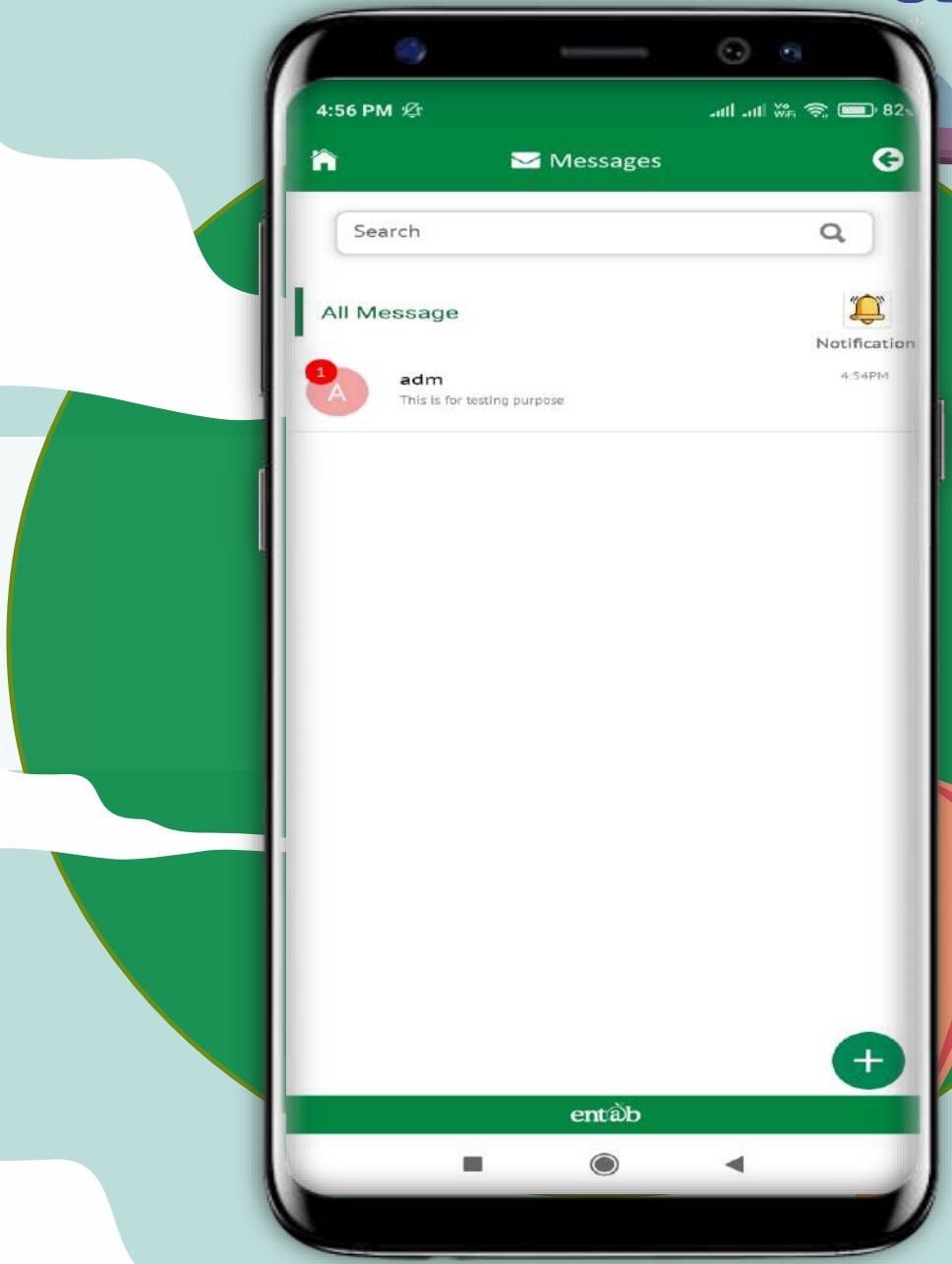


Exam Report

Exam Report

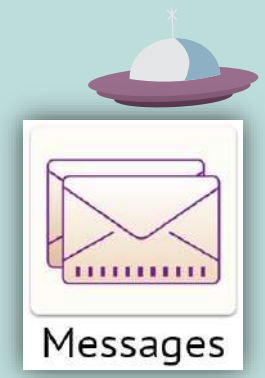
SMS

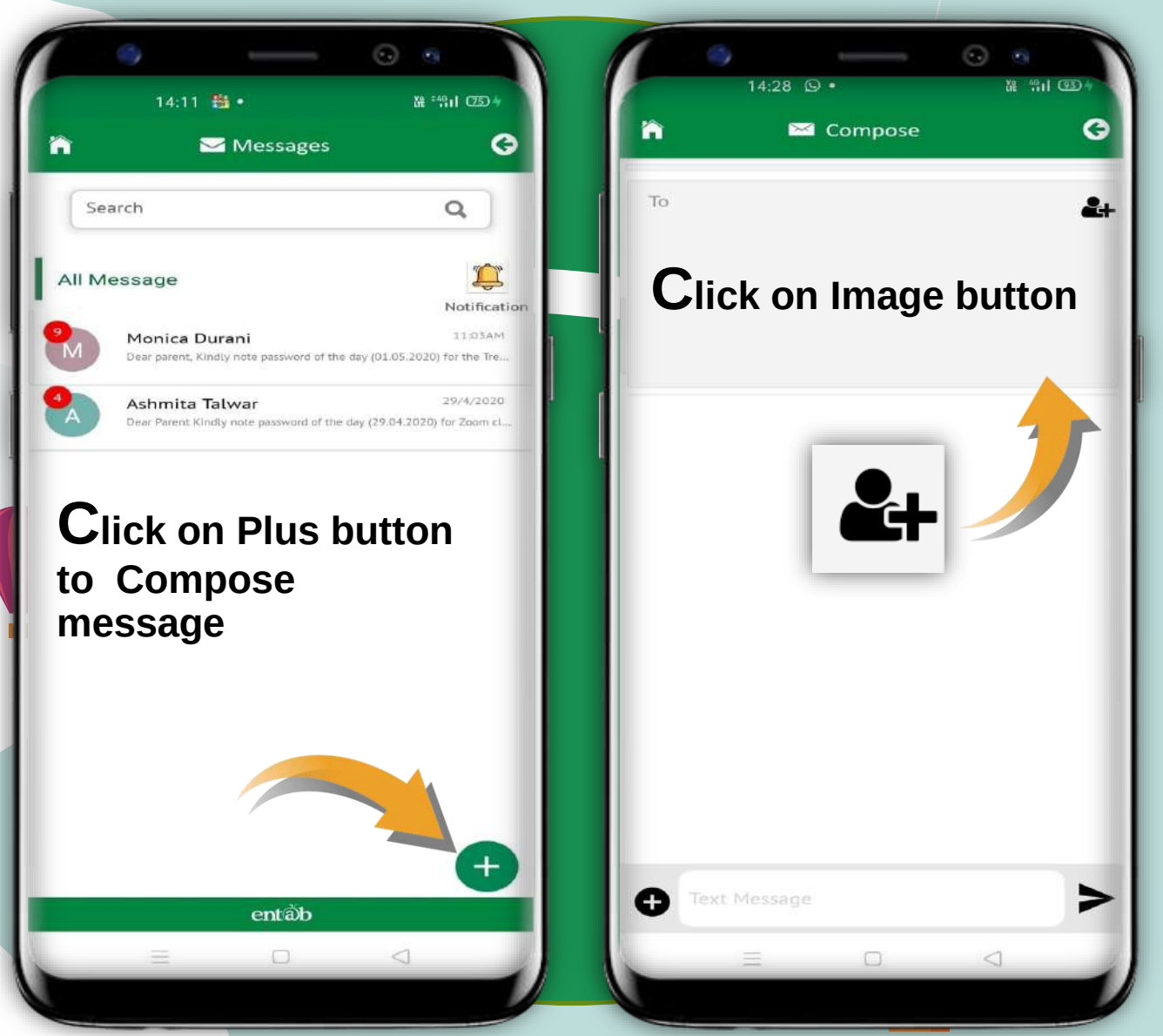
All SMS received by the parents are stored and viewed here.



Messages

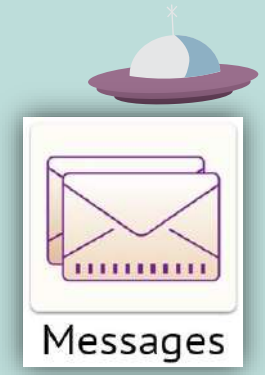
How to compose messages

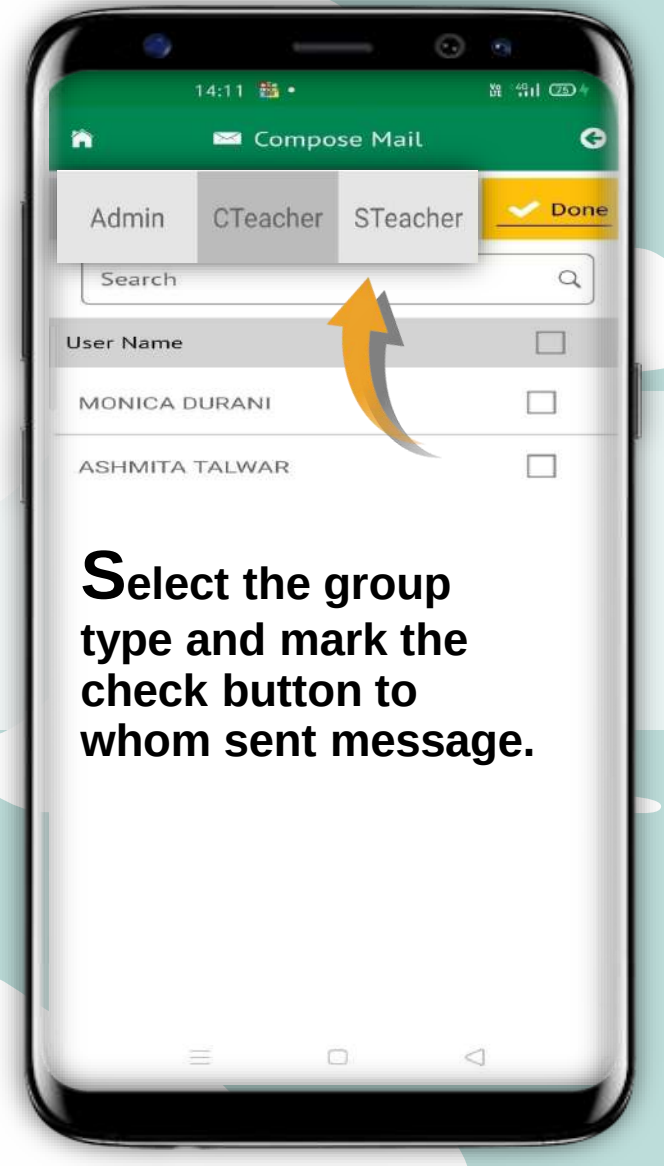


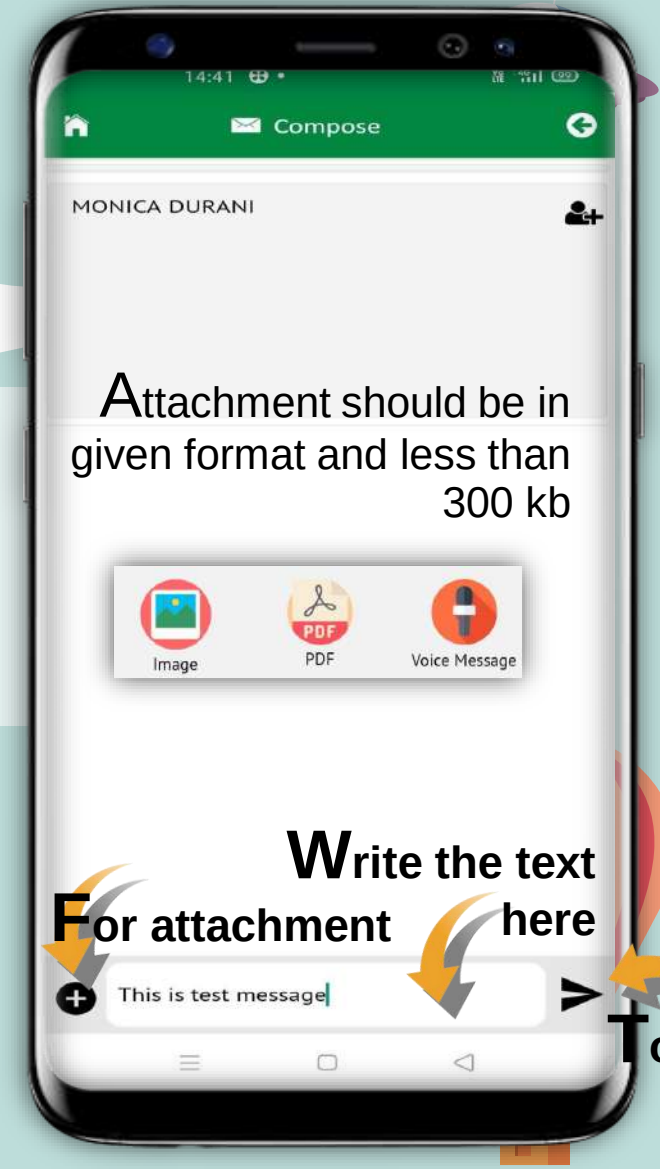


Messages

How to compose messages

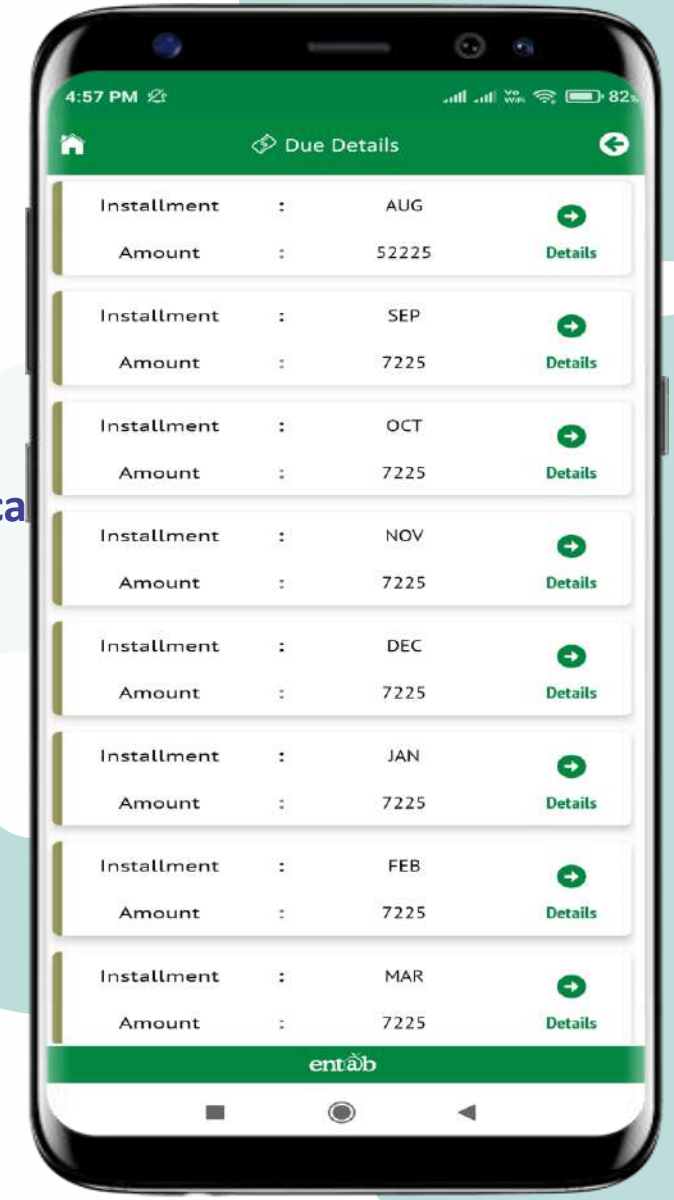


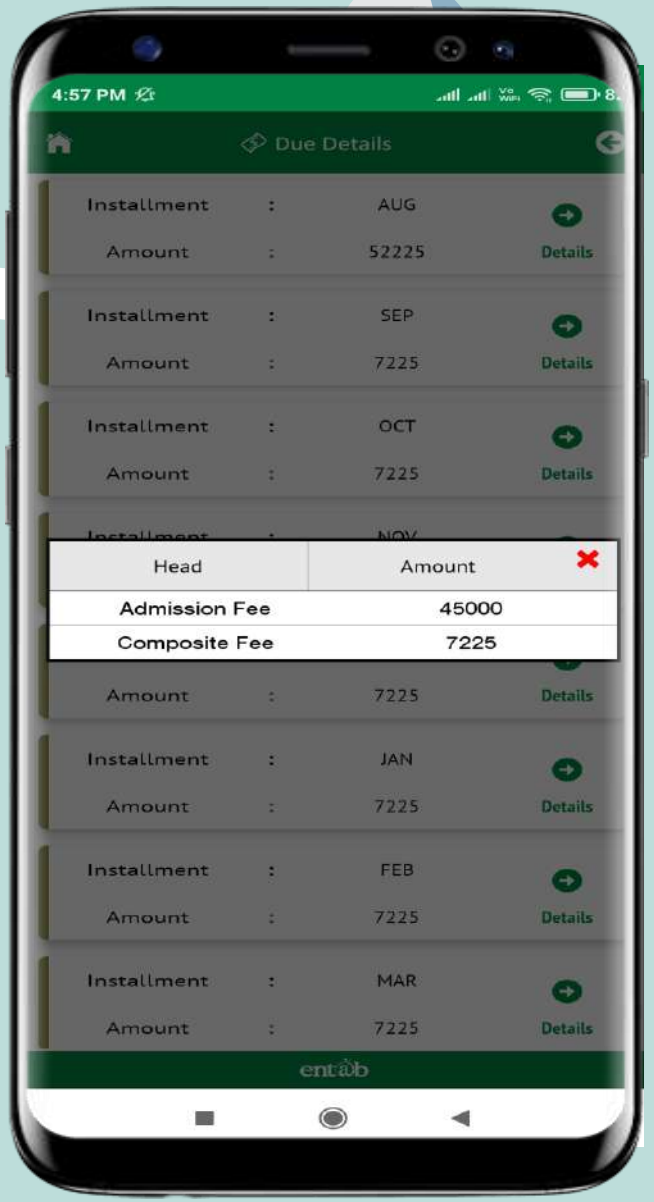




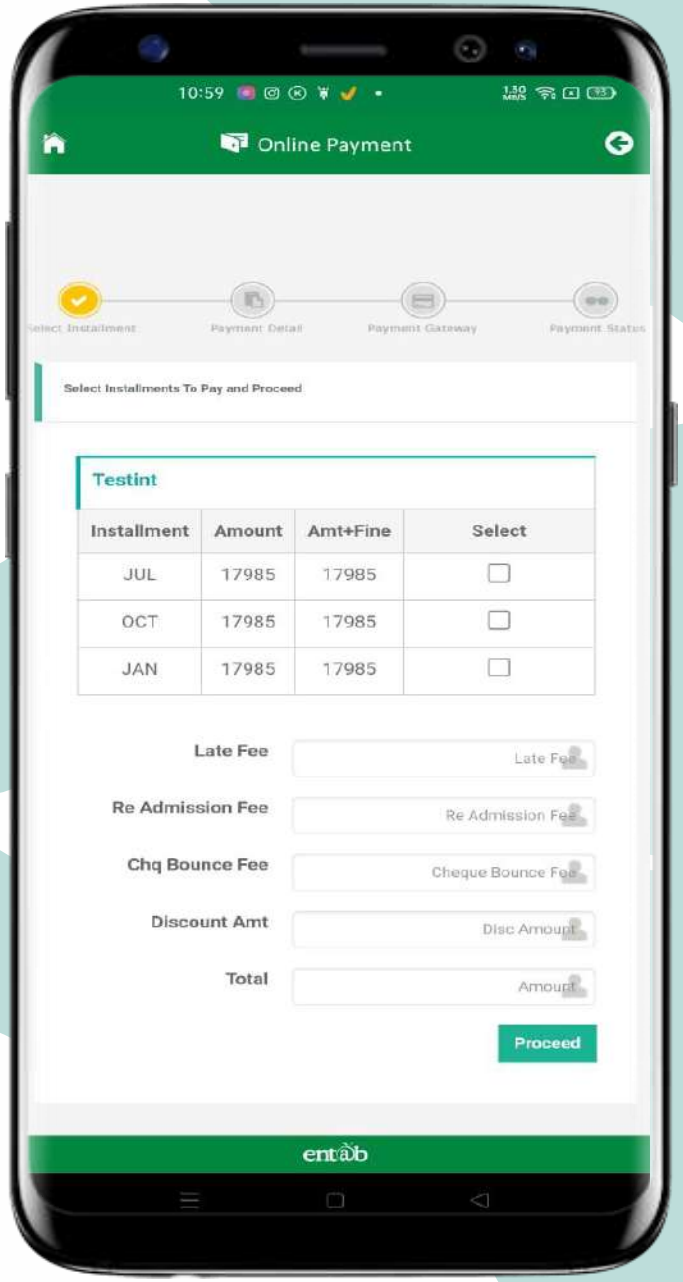
Fee Details

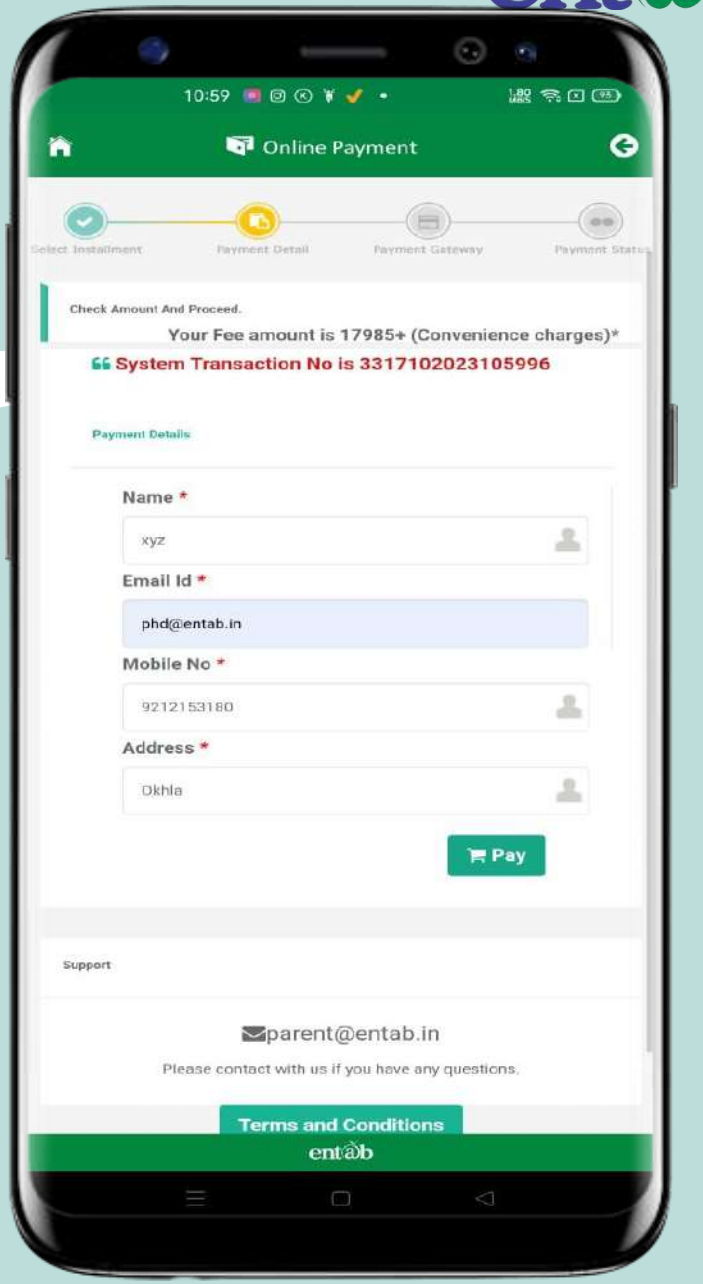
Fees Due, Fees Paid, Breakup of the Fees, Receipts all ca
be had from this section.

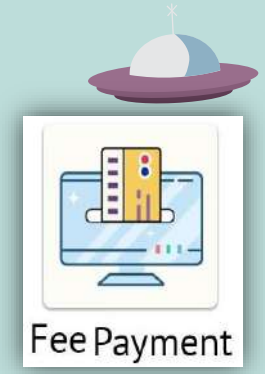




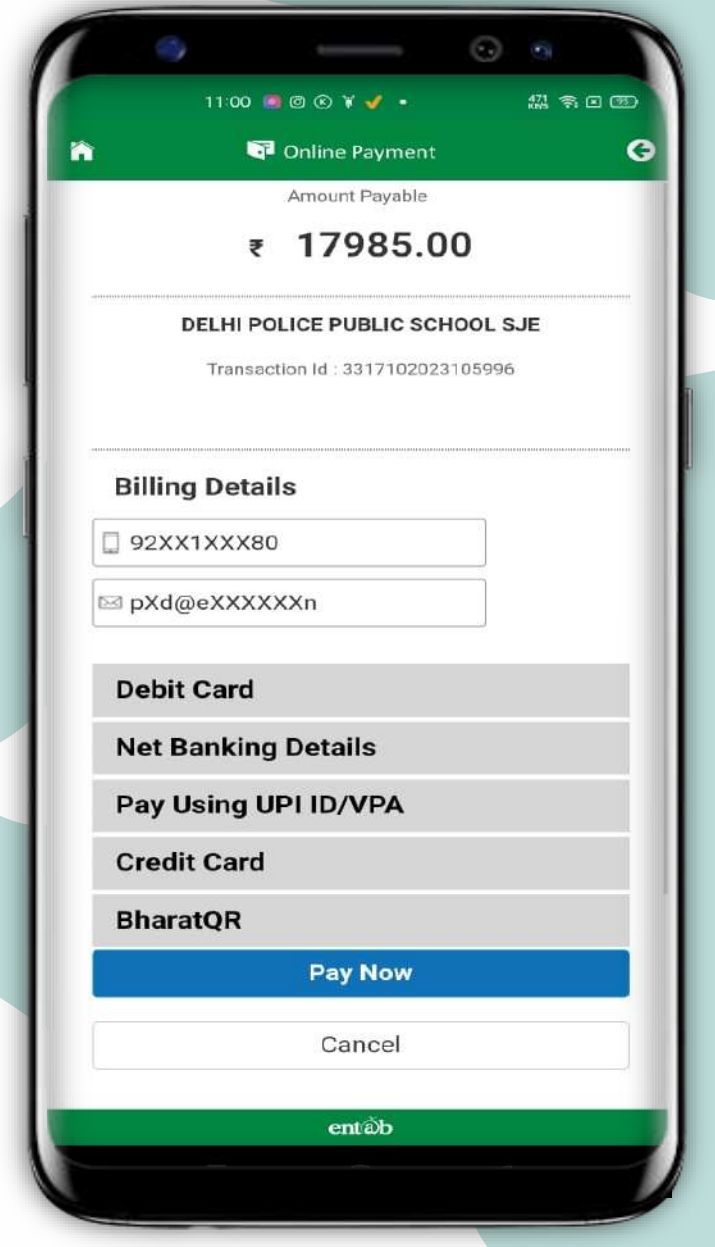
Fees Online payment

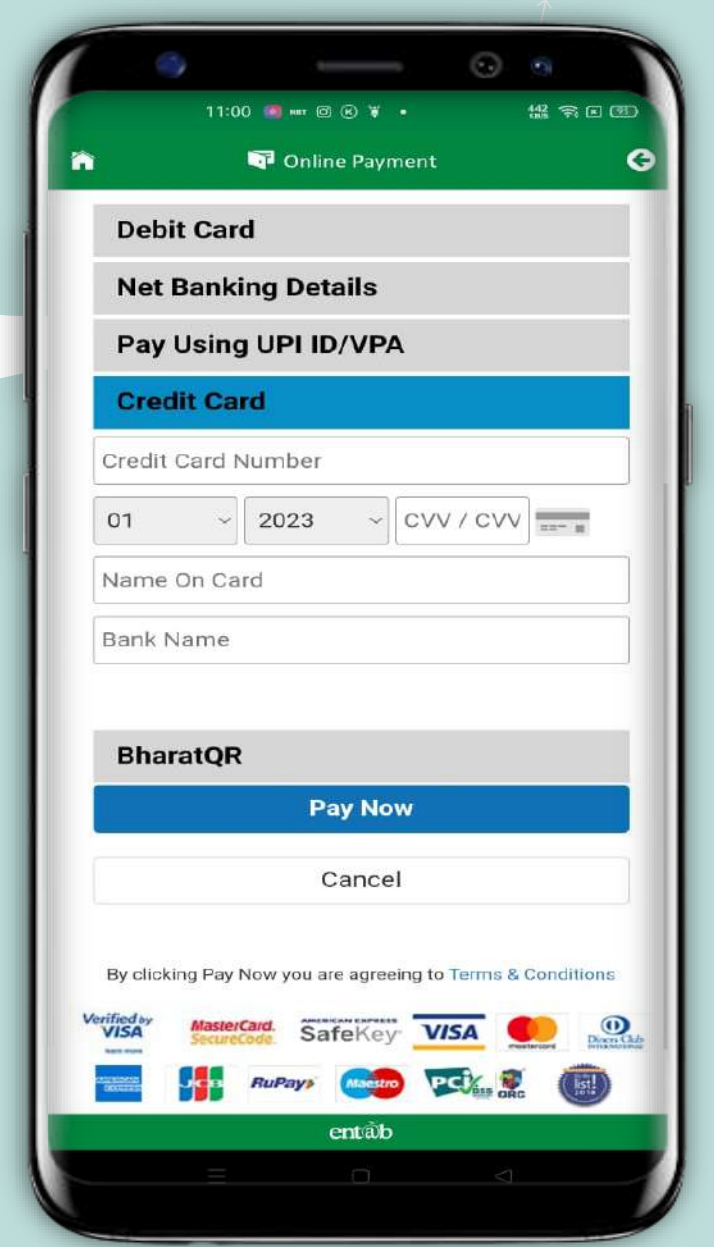




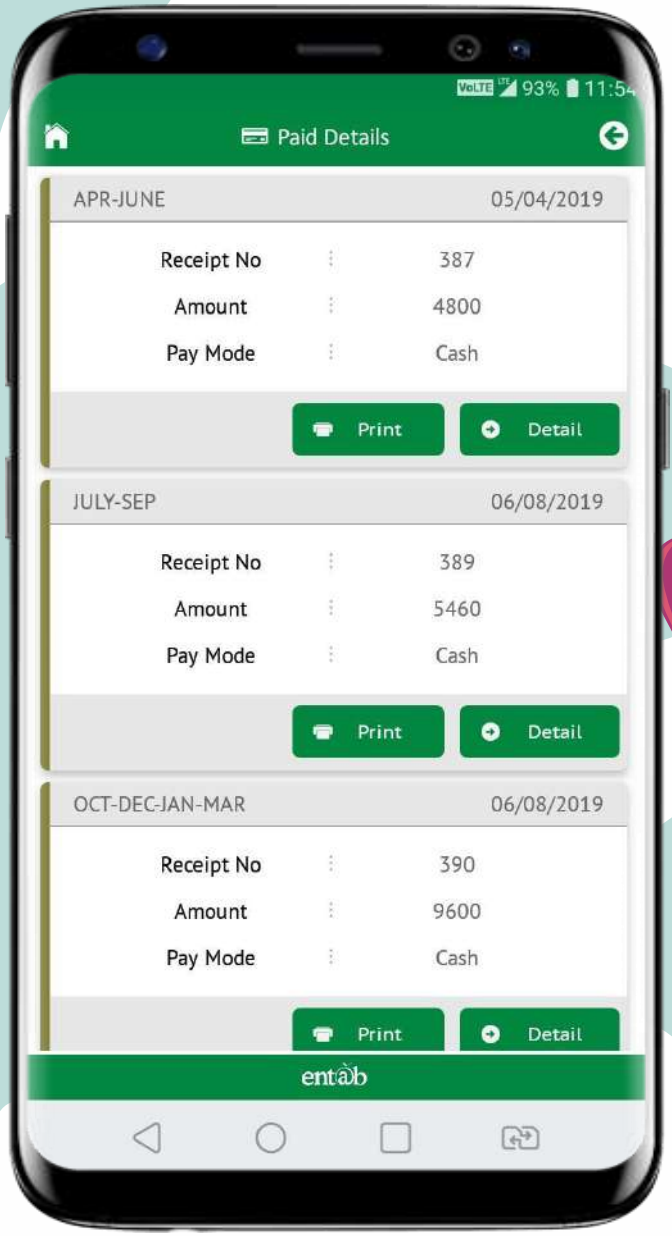


Payment Gateway



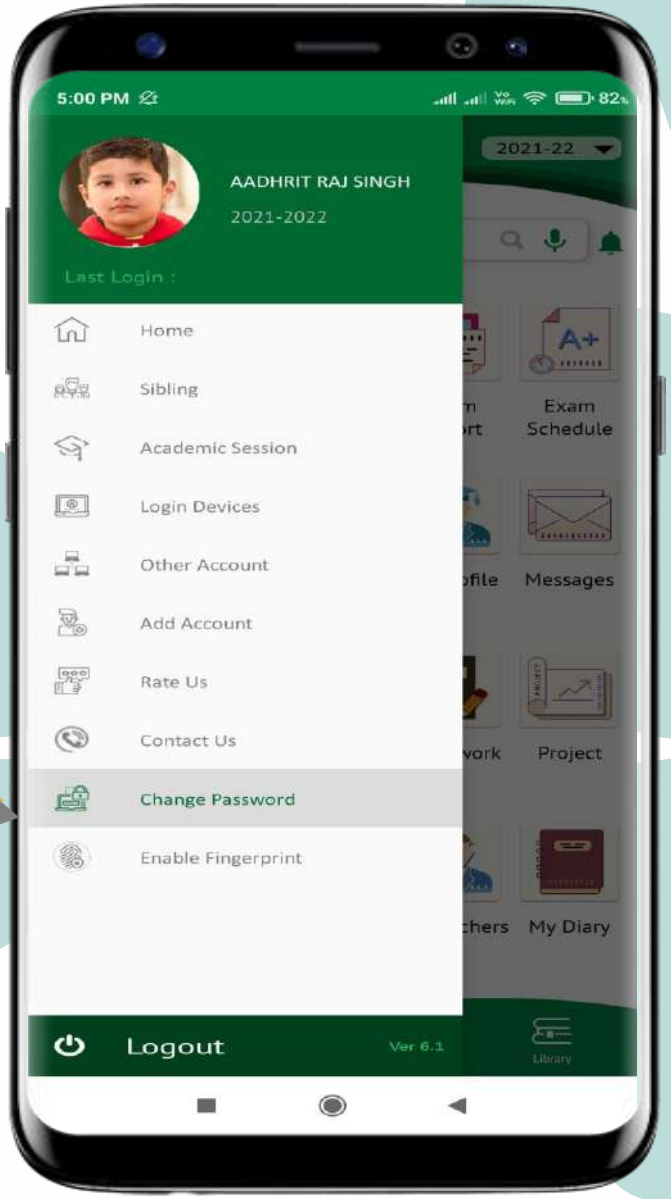


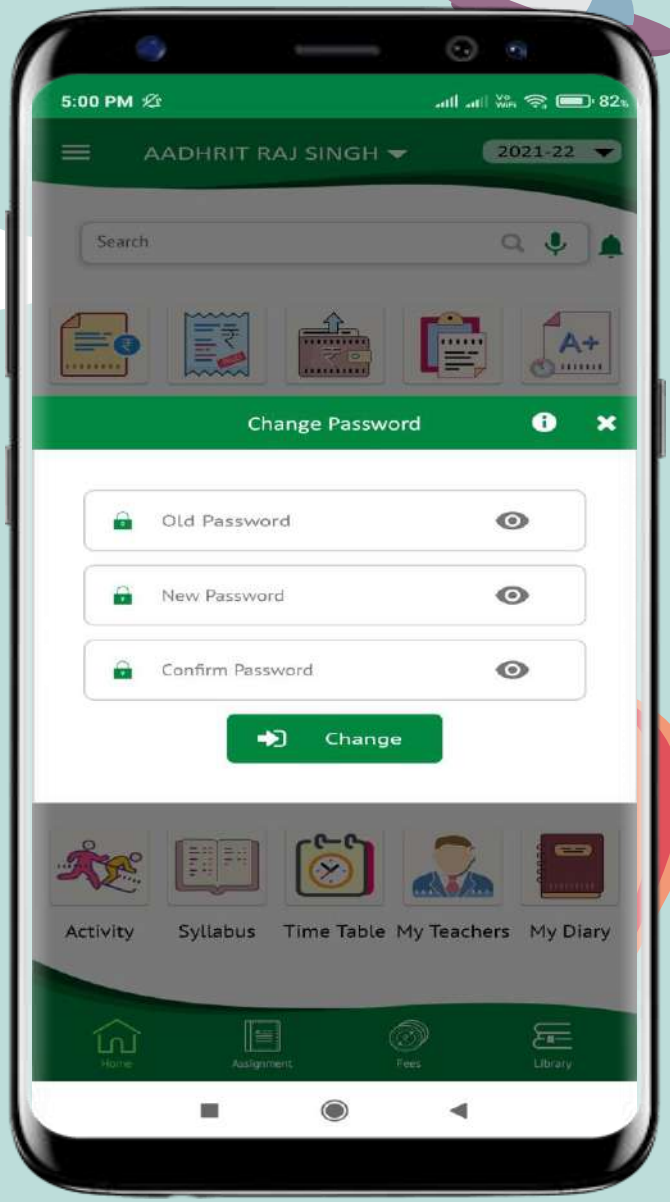
Fees Paid Details



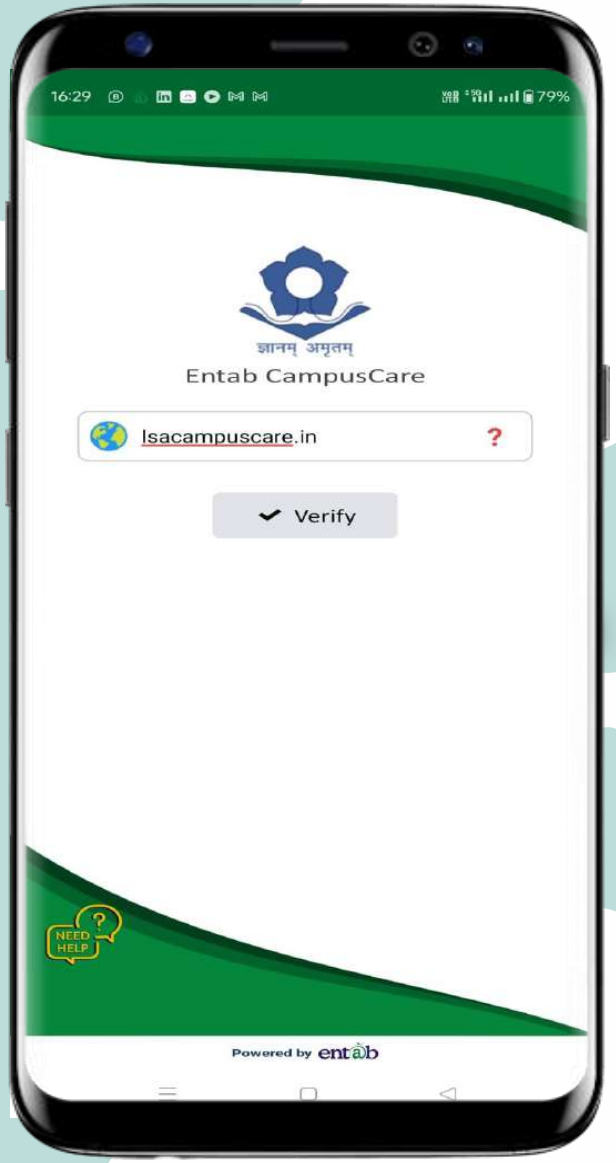
Fees Receipt

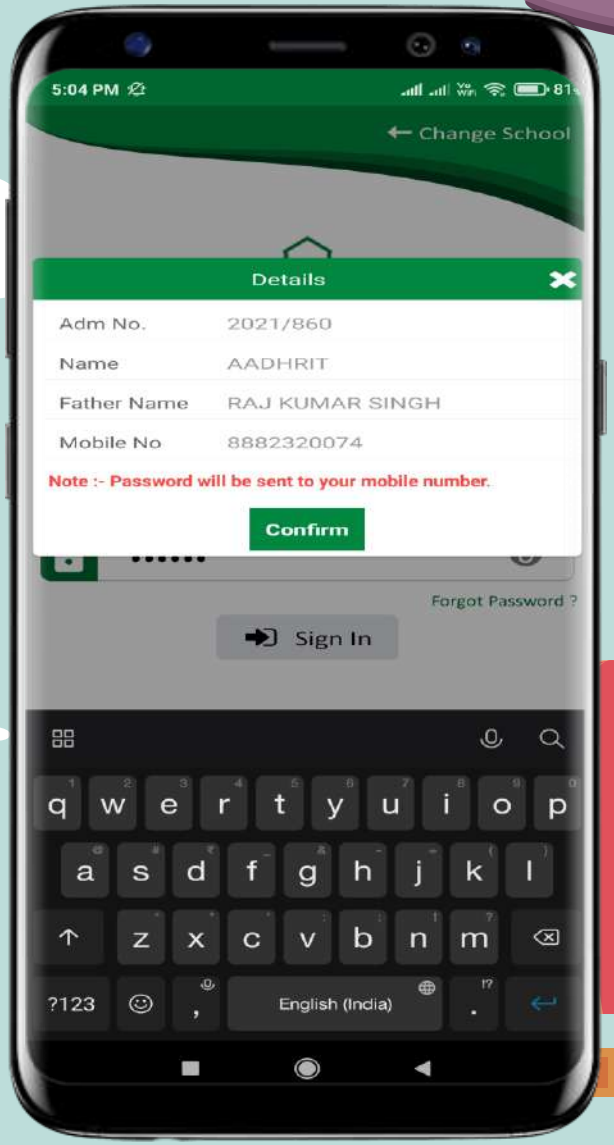
How to change Password





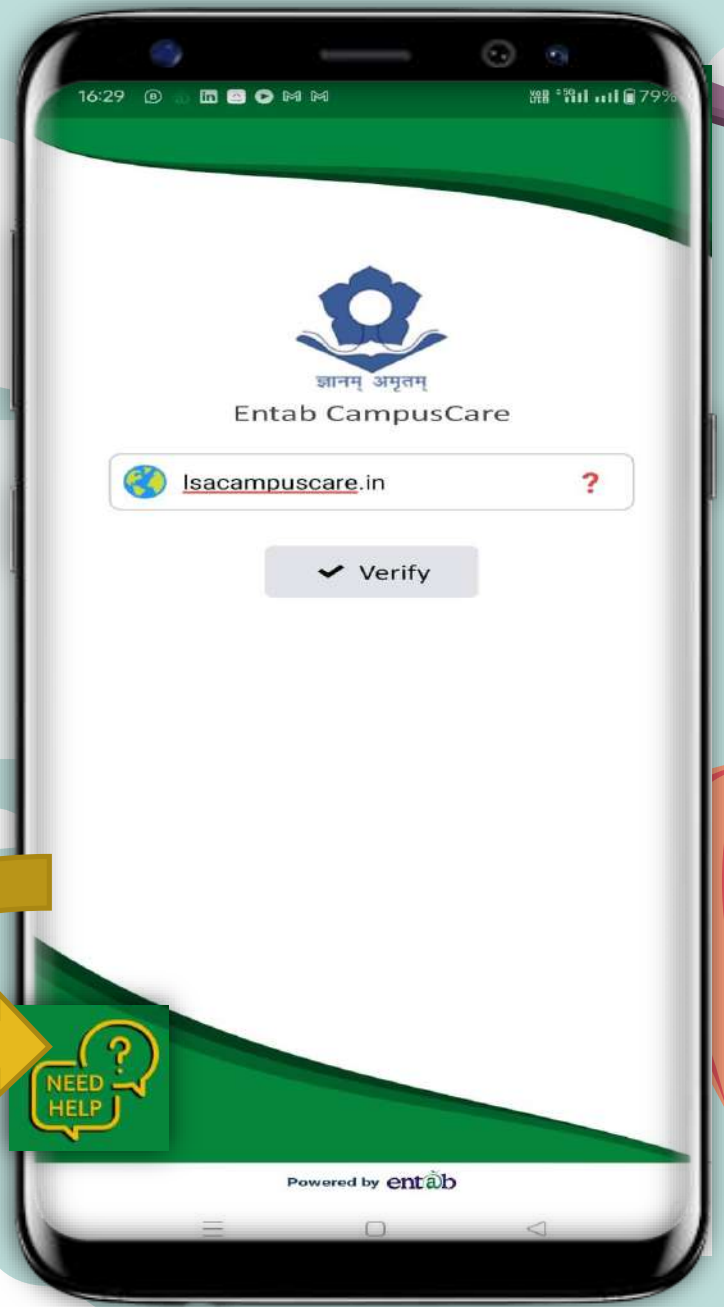
Forget Password





How to Register Query via Mobile app

Request all Parents to register there query via in app Need Help option as given in image ,than fill the required details , you will get the assistance call with in 24 working hours



Accessing Parent Portal with your Unique User ID & Password

Access on Laptops / Desktops / Tablets

Access on Smartphones through Mobile Apps

- Android – SmartPhone with Version 5 & Higher
- IOS (Apple Phone) – Any IPhone

Accessing "Parent Portal" on Desktop / Laptop

STEP 01

Open any Internet Browsers - Chrome / Edge / Mozilla Firefox / Safari

STEP 02

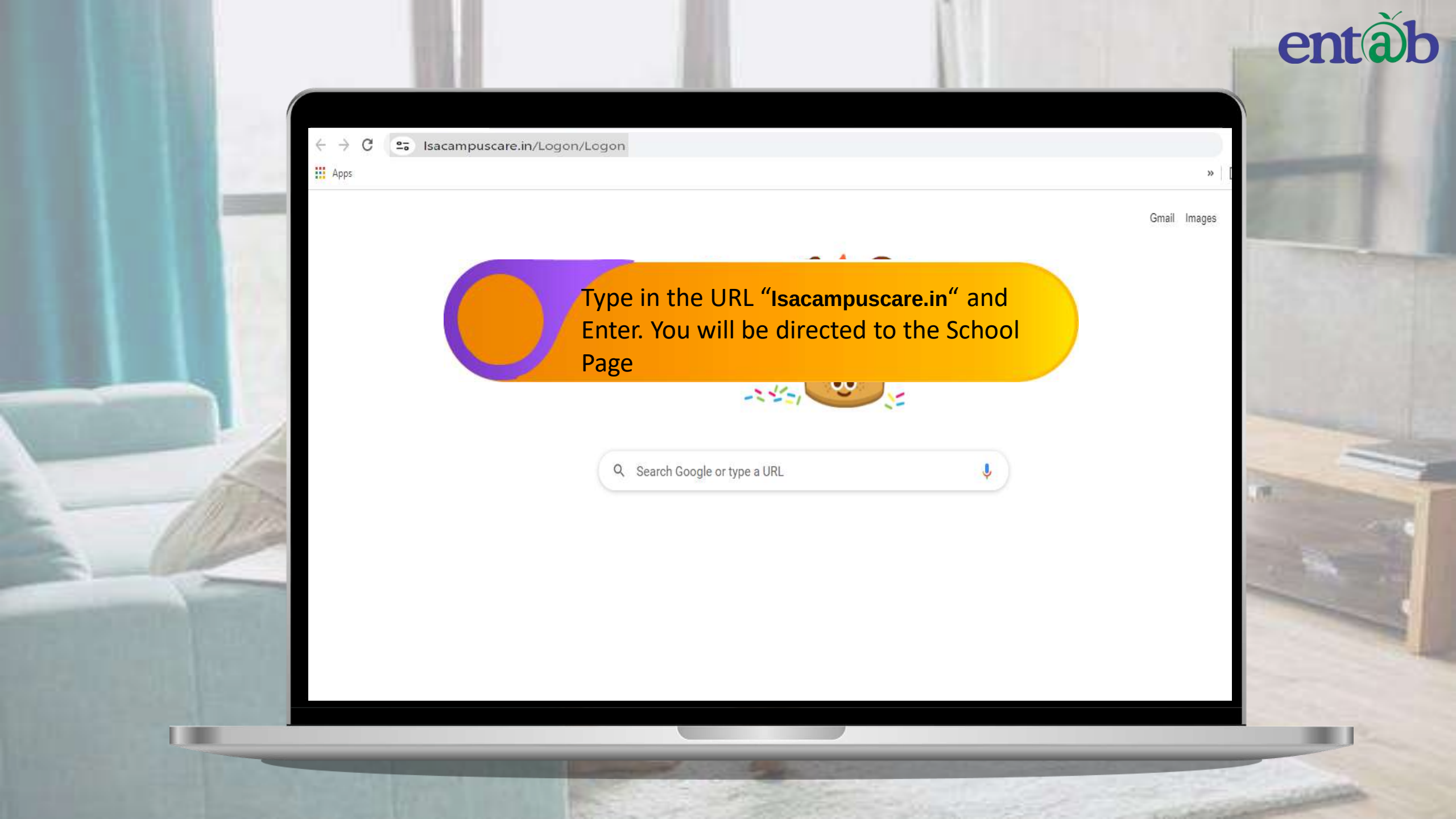
Type in the URL "**Isacampuscare.in**" and Enter. You will be directed to the School Page

STEP 03

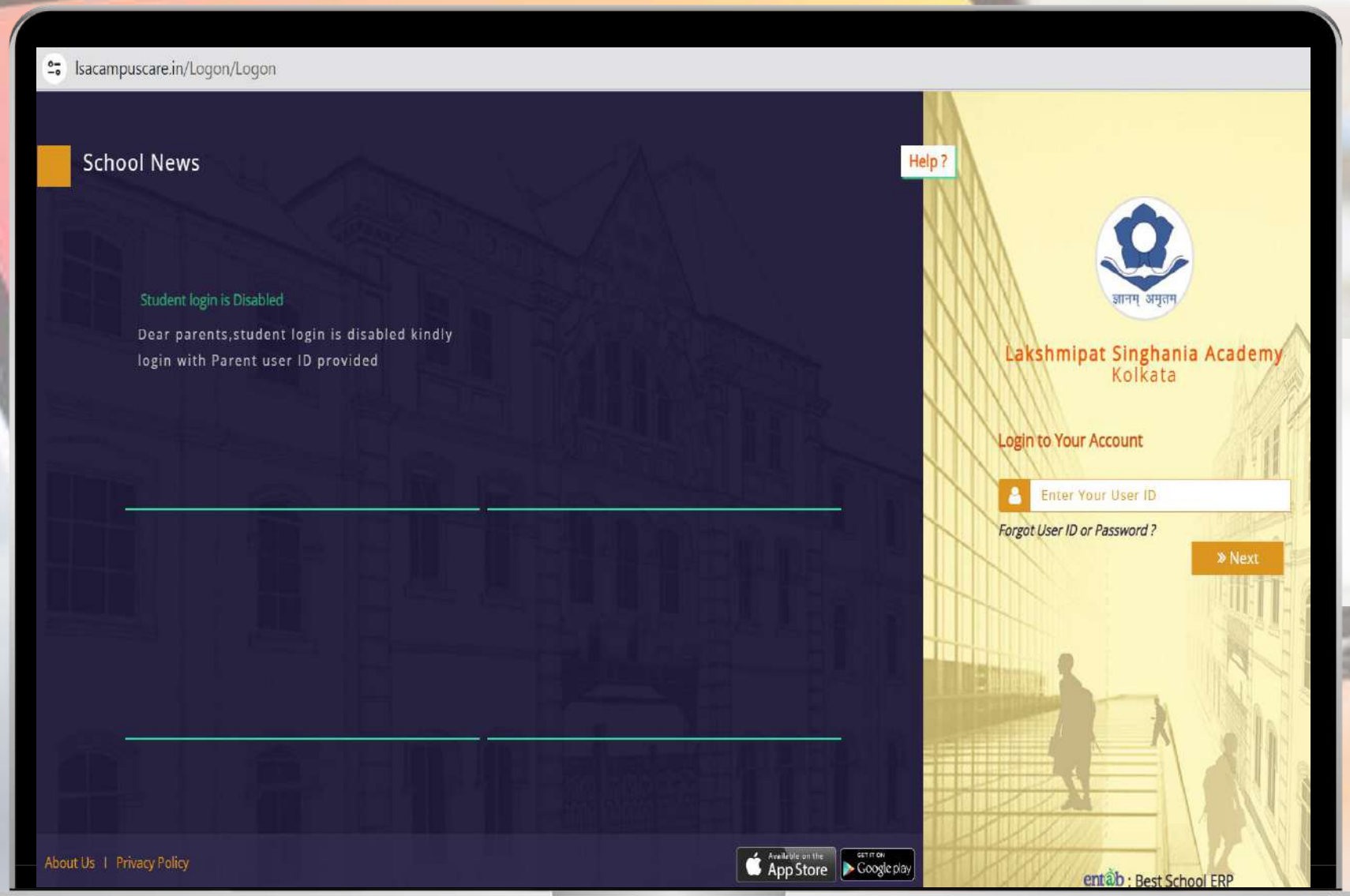
Enter Login Credentials provided to you (User Name and Password) and login.

STEP 04

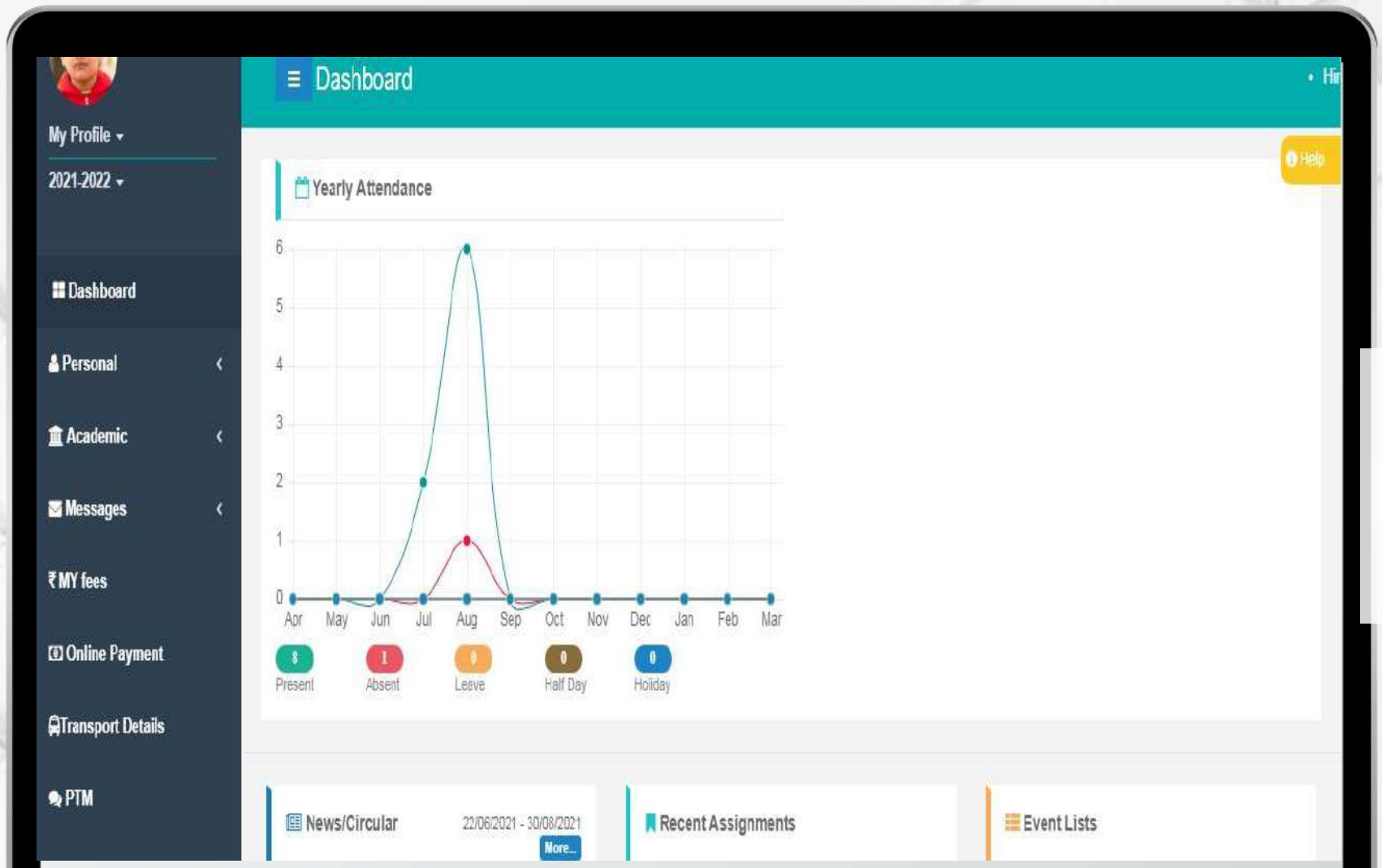
You will be able to access a plethora of Information with regards to your ward.



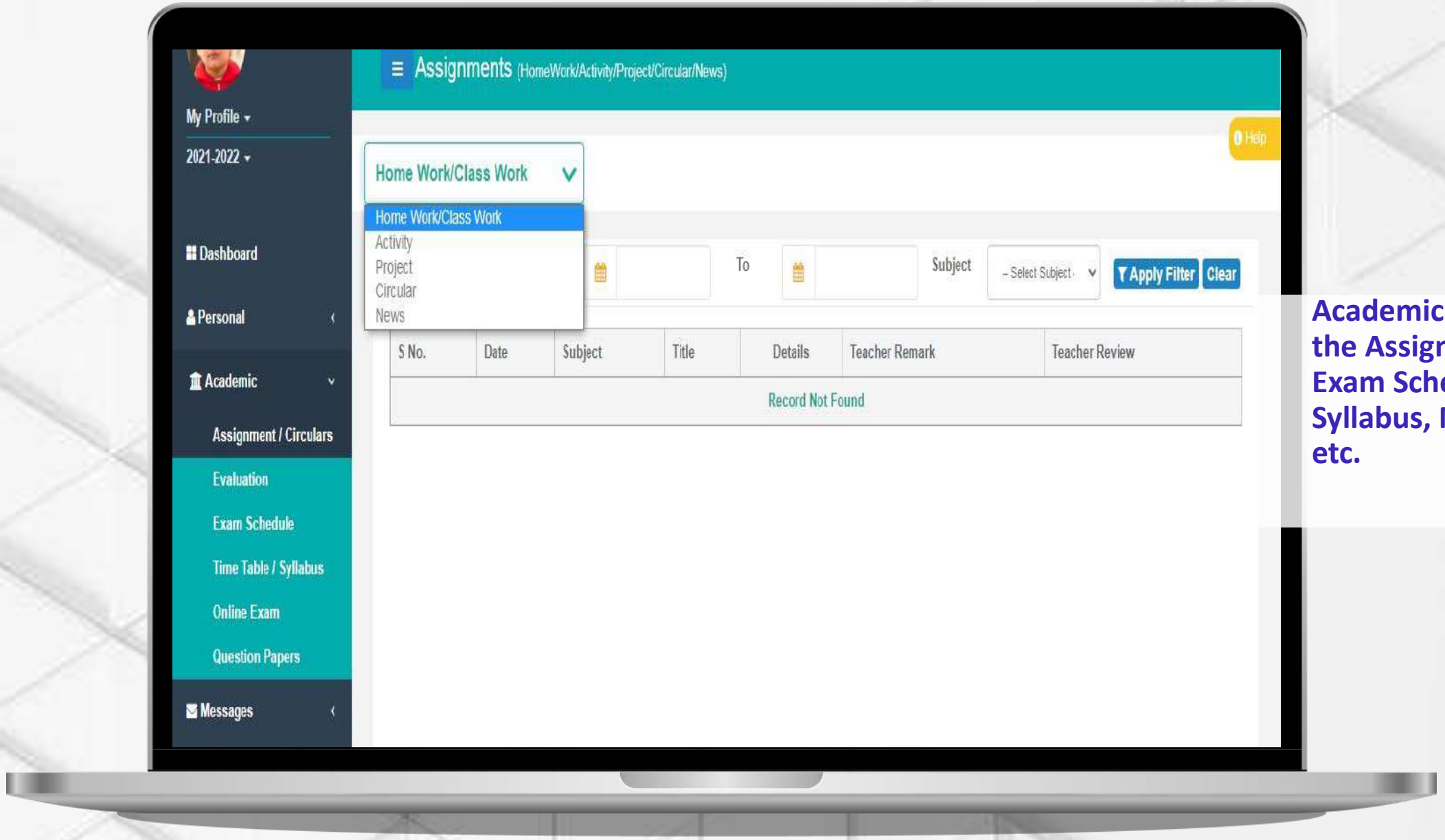
Type in the URL "**lsacampuscare.in**" and Enter. You will be directed to the School Page



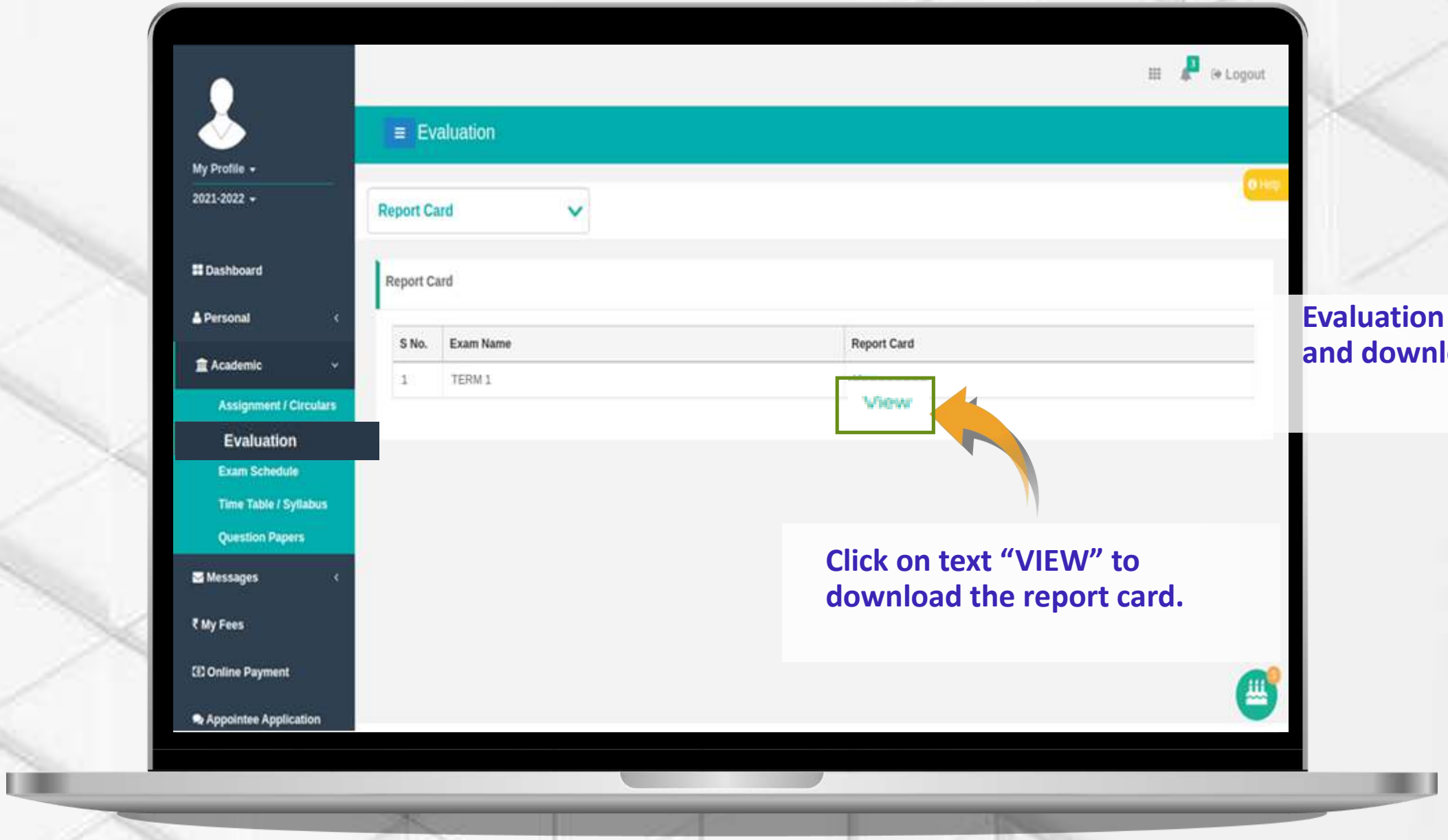
Enter Login Credentials provided to you (User Name and Password) and login.



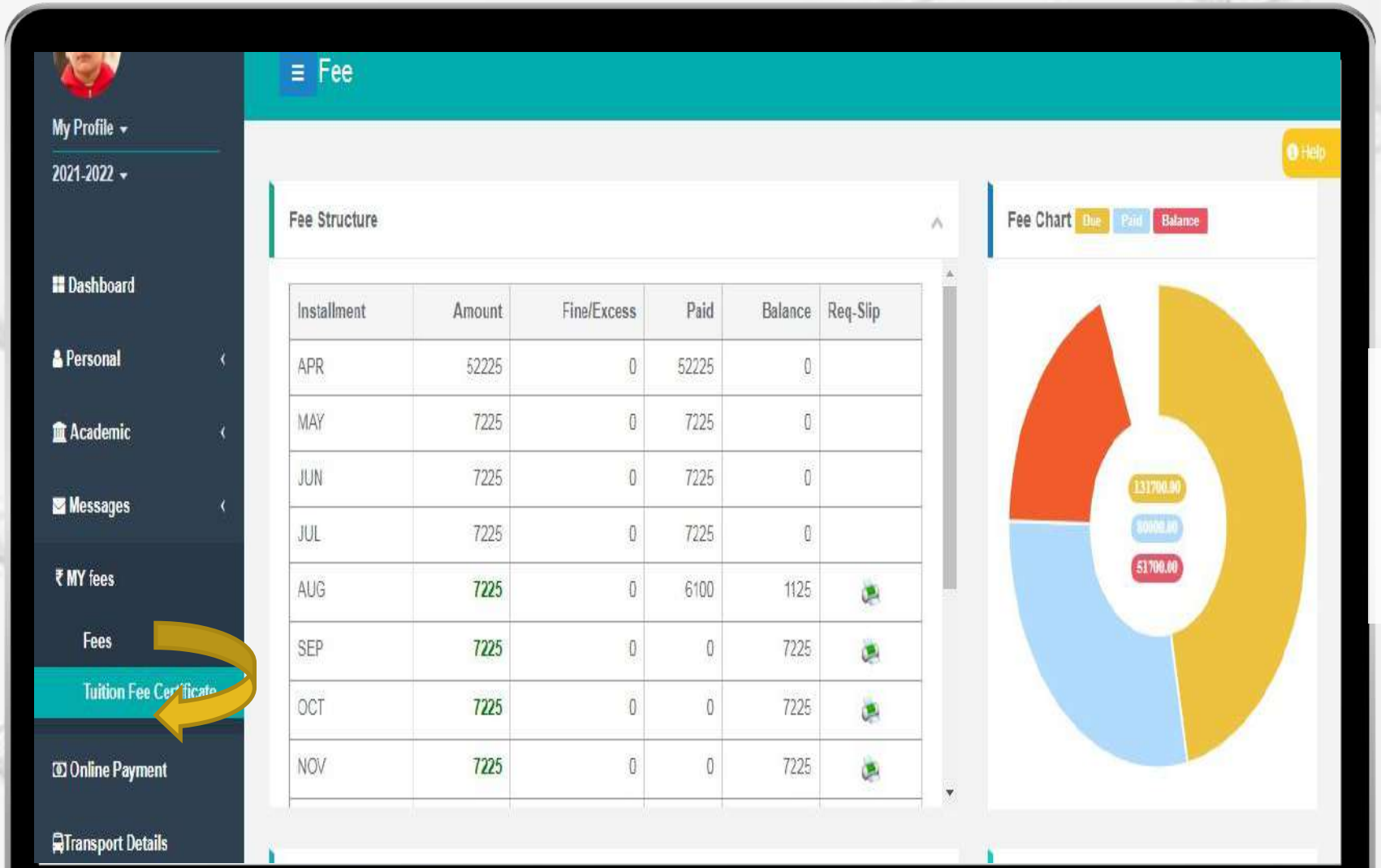
Web Portal Home Page – Personal Profile of the Student is the first page that opens.



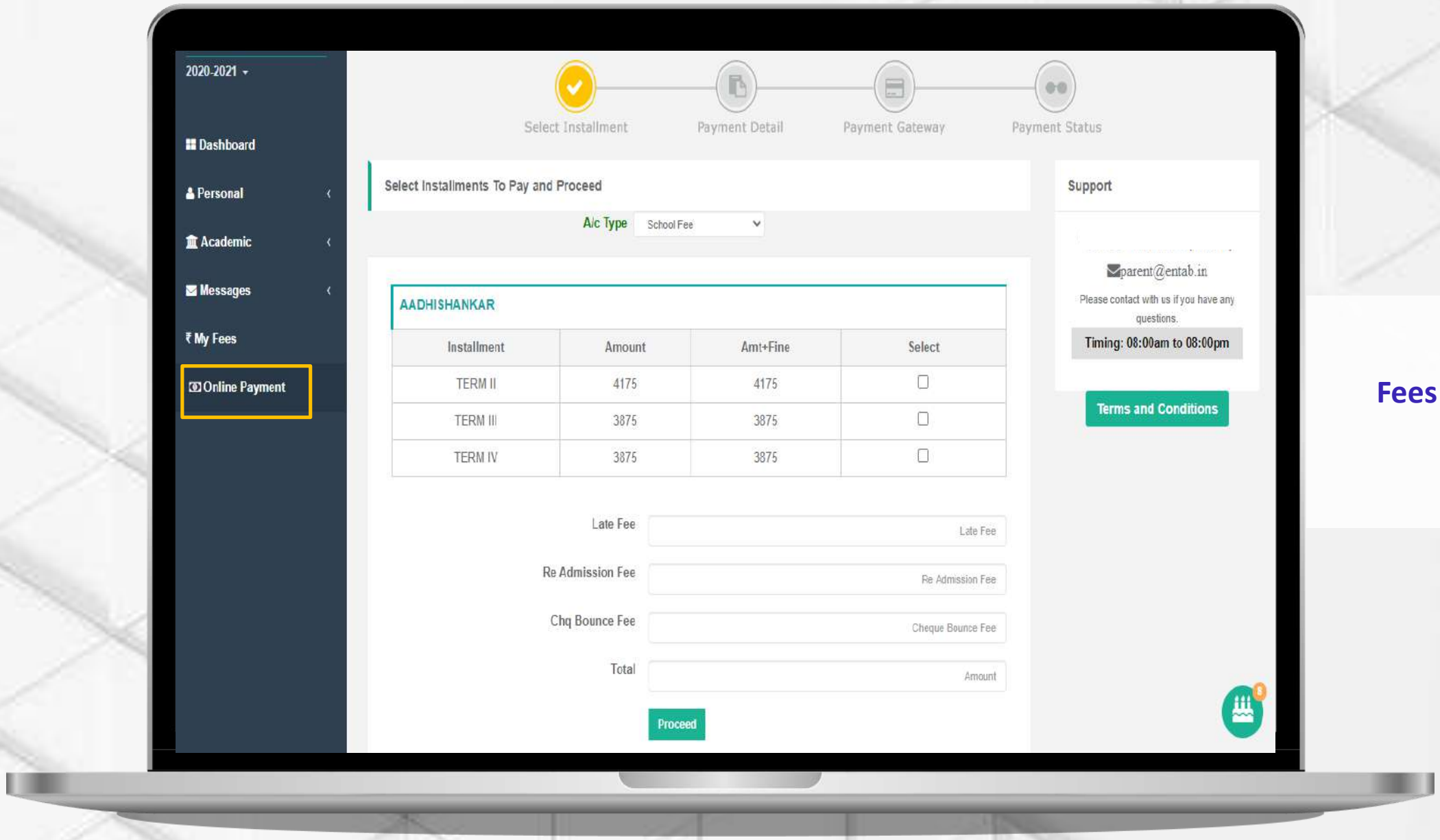
Academics – Here you can view the Assignments Report Cards, Exam Schedule, Time Table/ Syllabus, Model Question Papers etc.



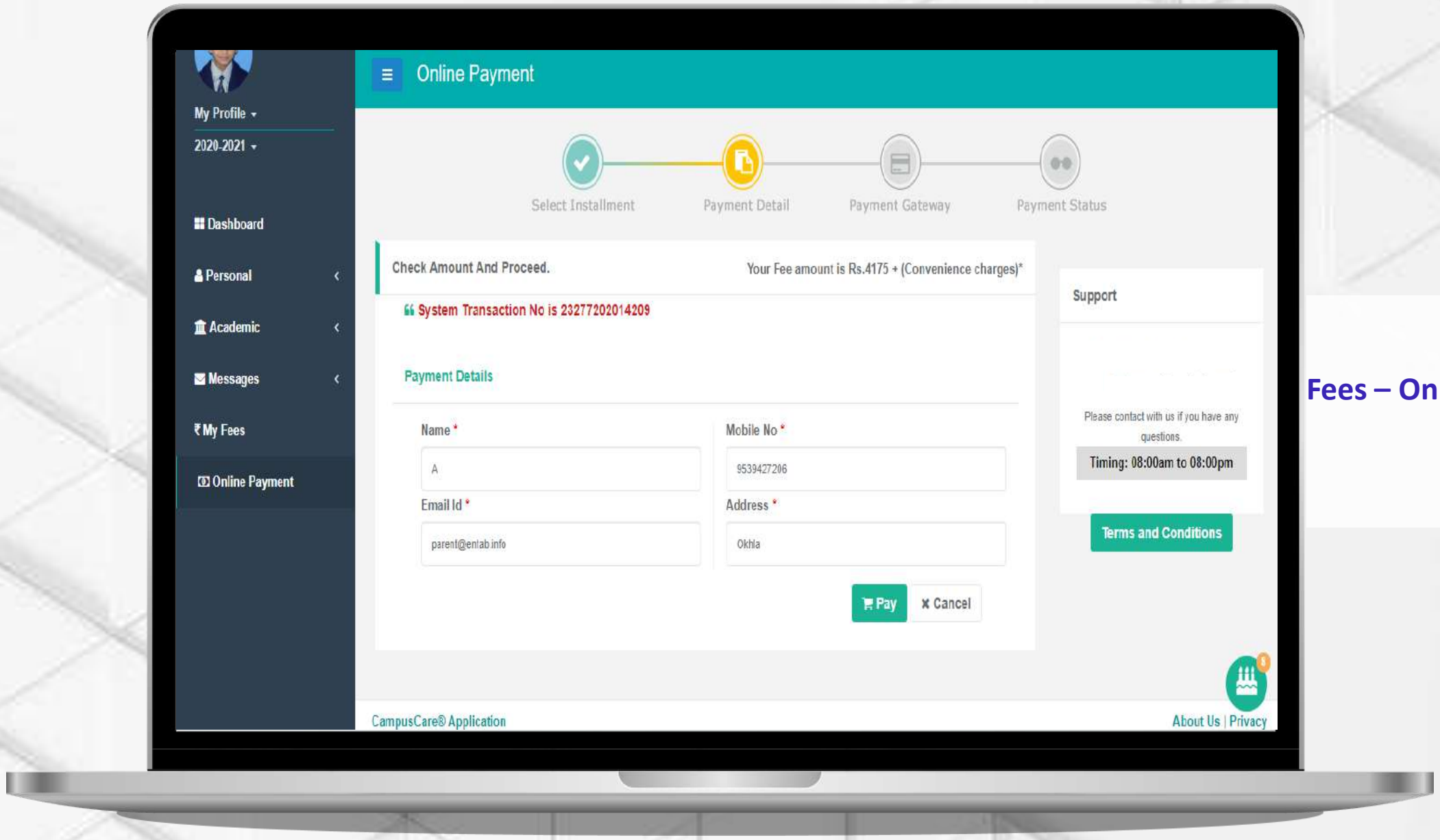
Evaluation – Here you can view and download the Report Cards.



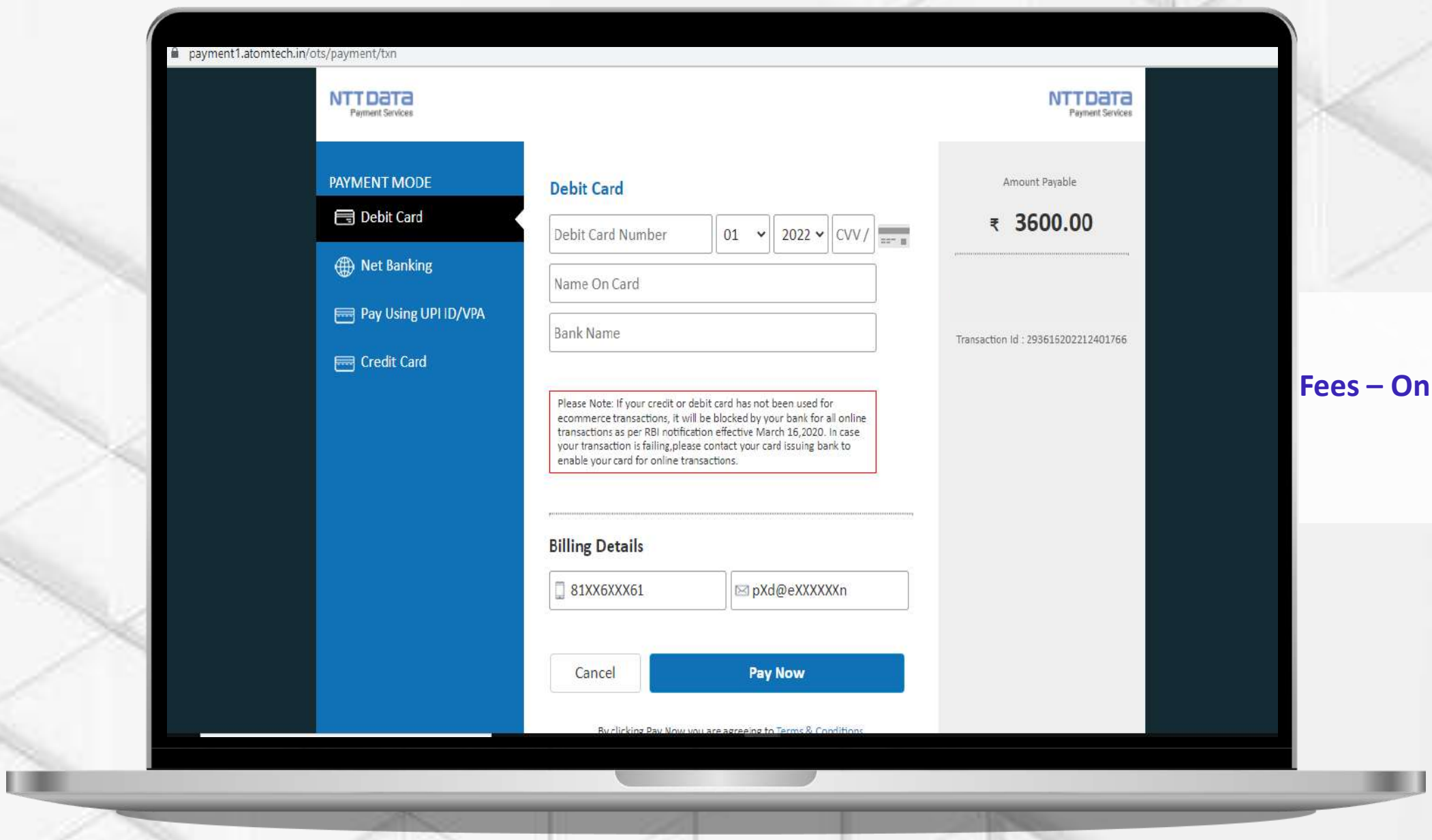
Fees – All data pertaining to the fees can be viewed here.



Fees – Online Payment



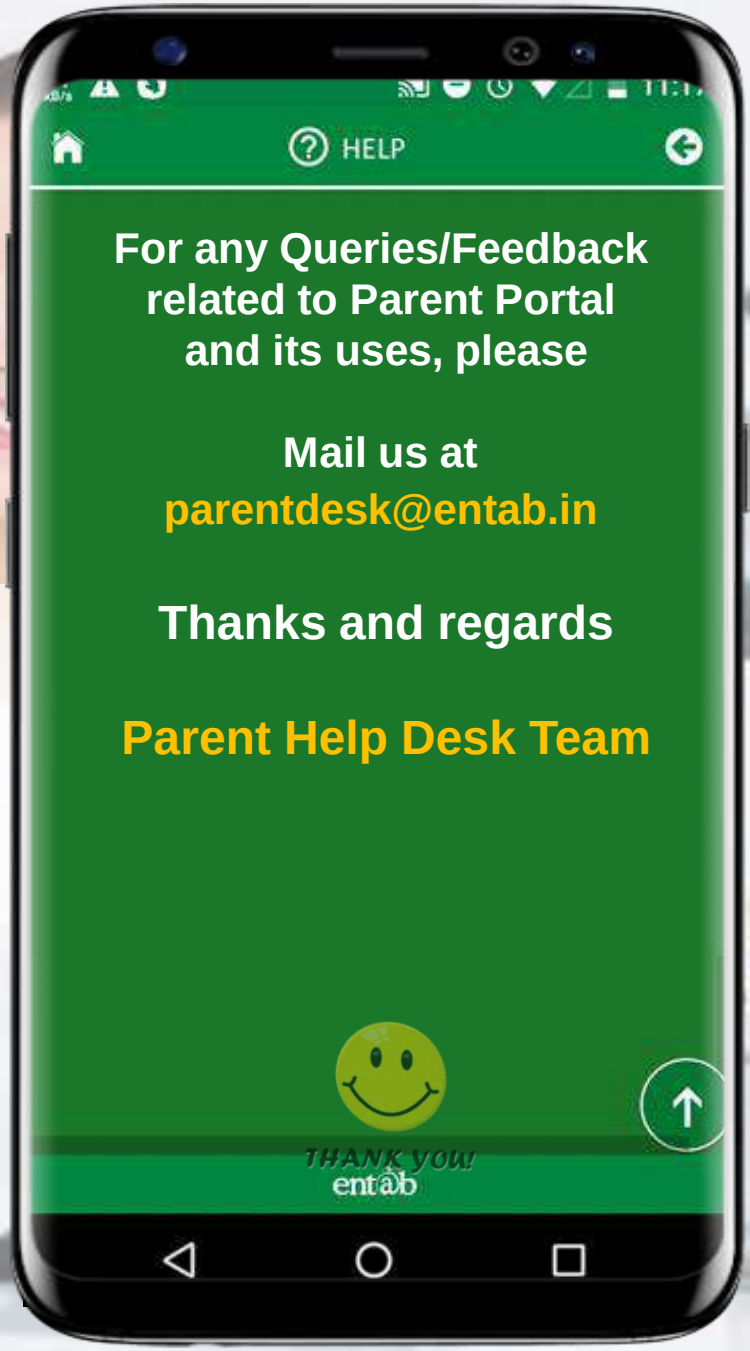
Fees – Online Payment



Fees – Online Payment

Help Desk -Entab

Request all Parents to Note down and save this mail id.
This will help in clearing all your doubts regarding the use of this “Mobile Apps”

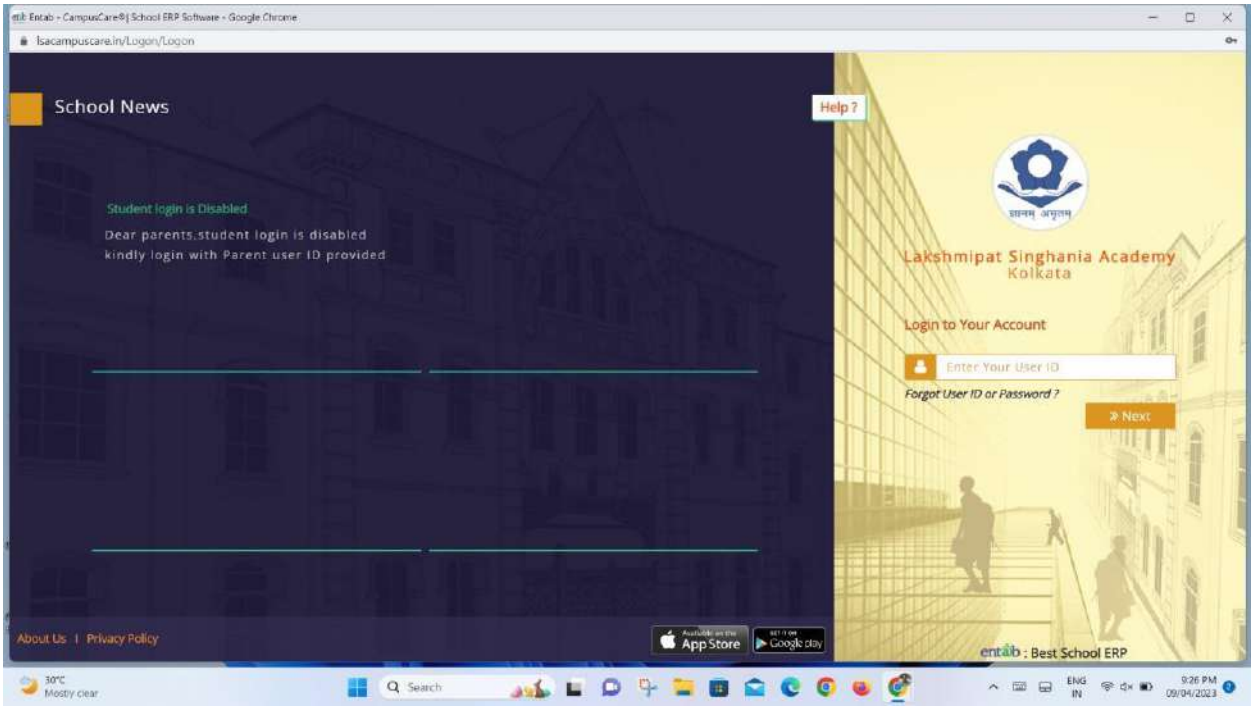


THANK YOU…..

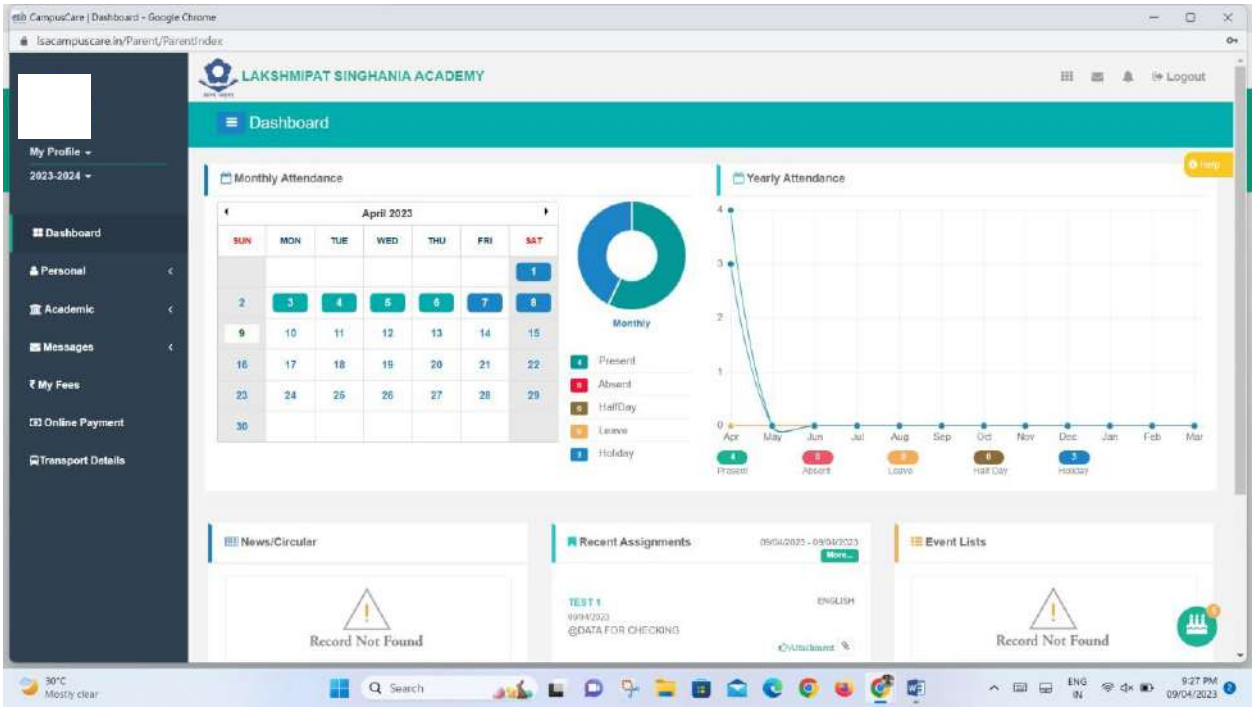
PARENT’S HELPDESK:

parentdesk@entab.in

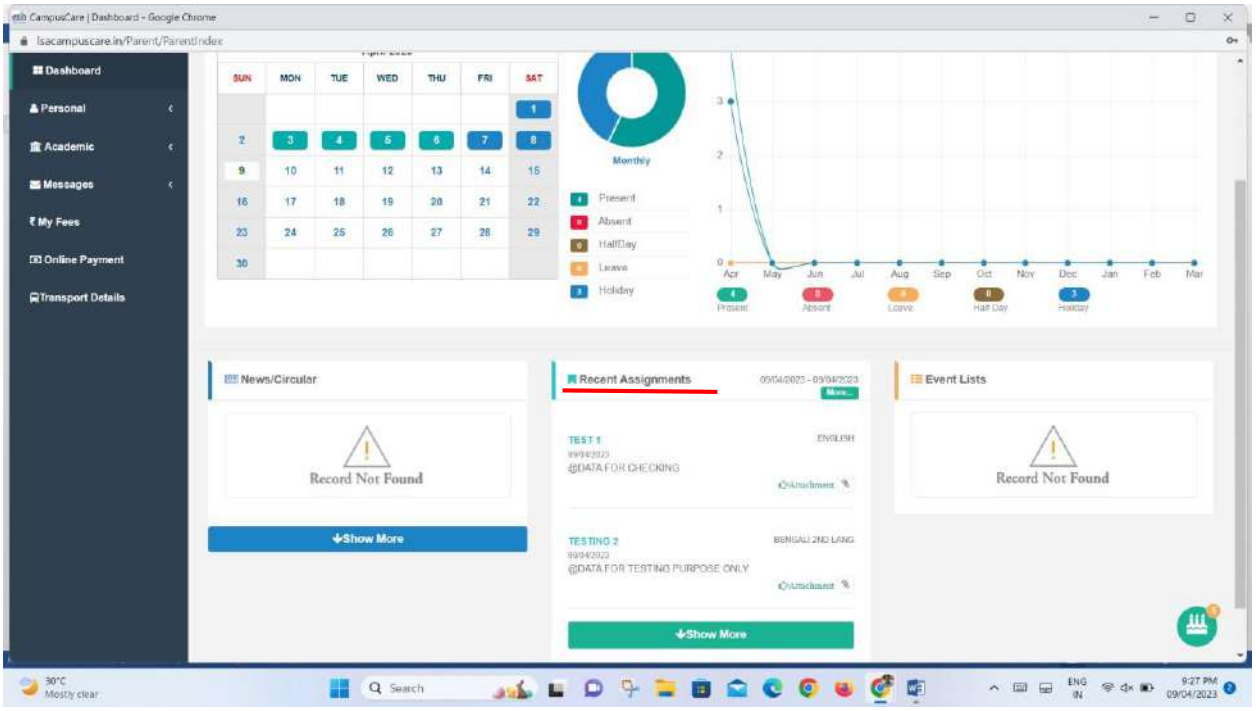
1. Parents Need to Open in Google Chrome Browser : **lsacampuscare.in** and Enter their User ID and Password.



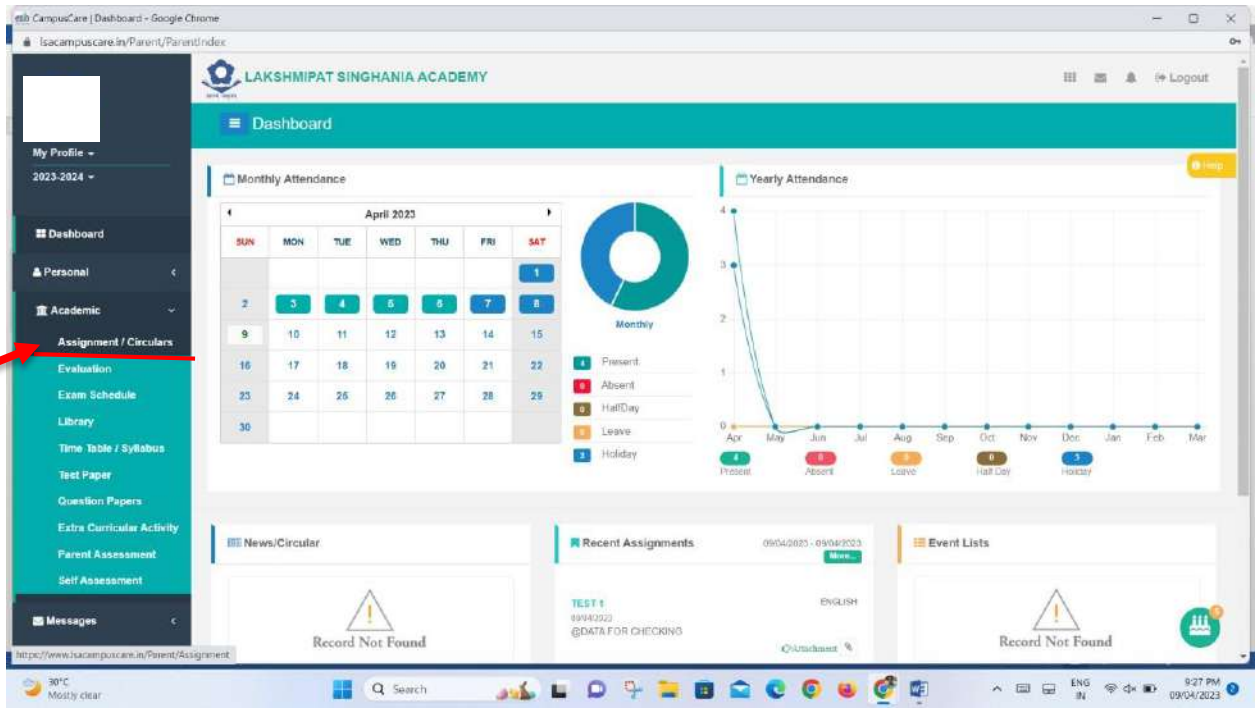
2. After Login Parents will be able to see the Dashboard given below.



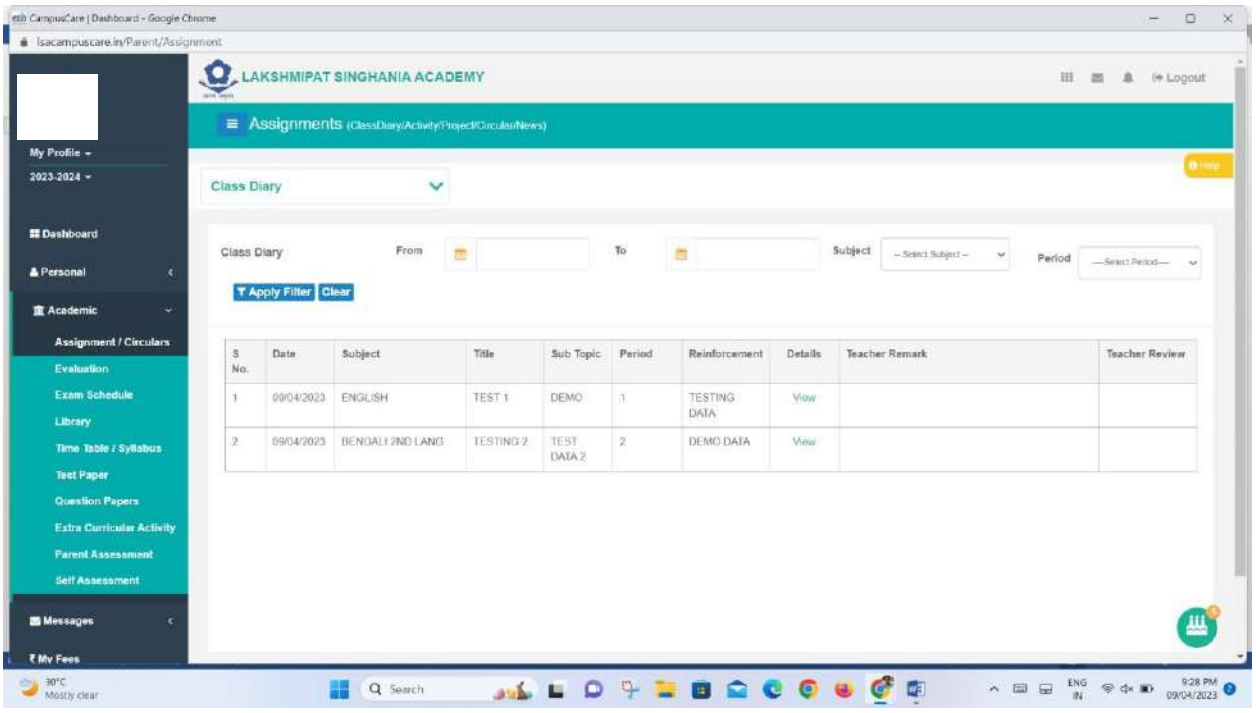
3. Parents can see the Class Diary or Assignment in Recent AssignmentsColumn. (Highlighted in Red)



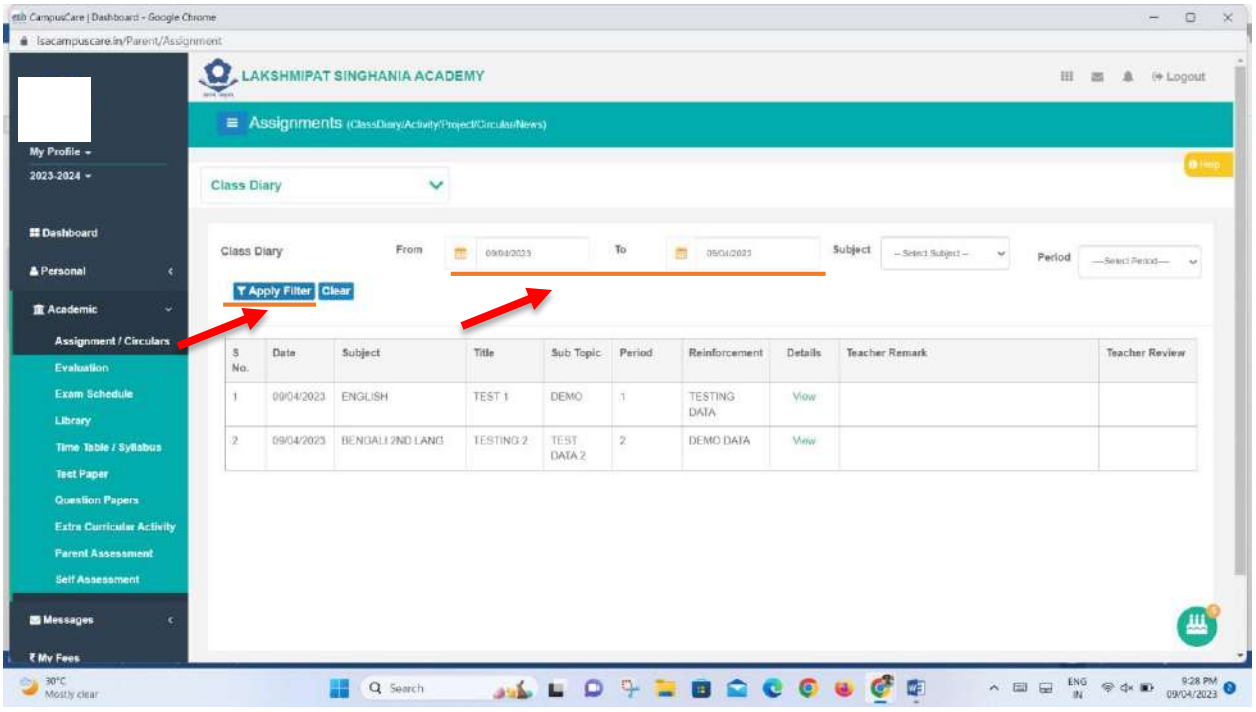
4. If Parents want to see daywise Class Diary, then Click **Assignment / Circular** Tab under Academic. (Highlighted in Red)



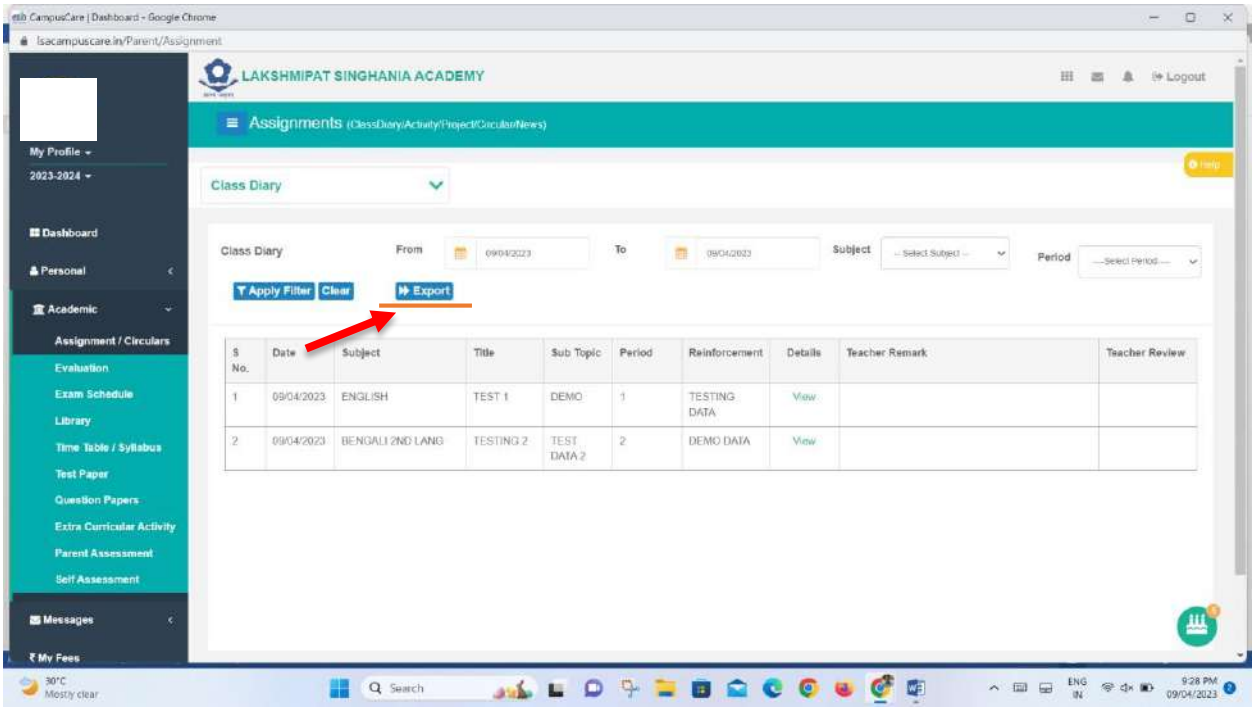
5. The assignment details Dashboard is displayed where Date subject Period and Attachment is visible. If any Home work is given as an attachment then click on View to see the Attachment.



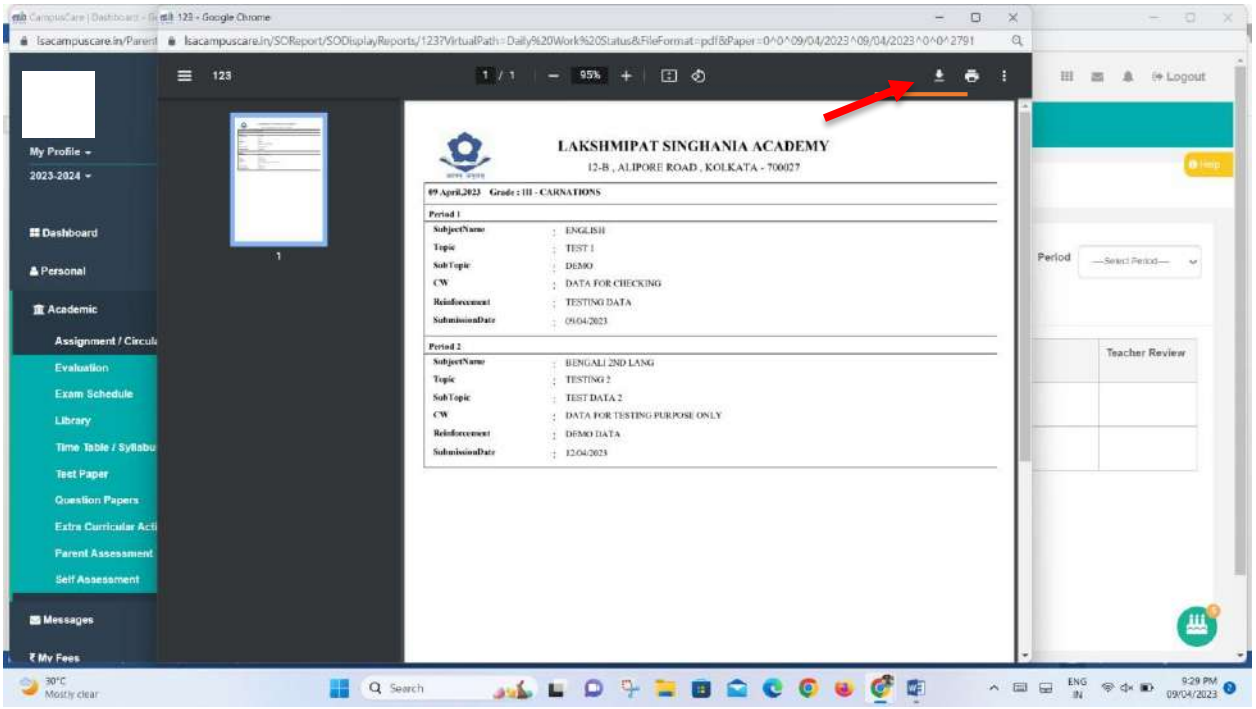
6. For Viewing Daily Class work kindly **Select From and To date** and Click **Apply Filter**. (Highlighted in Red)



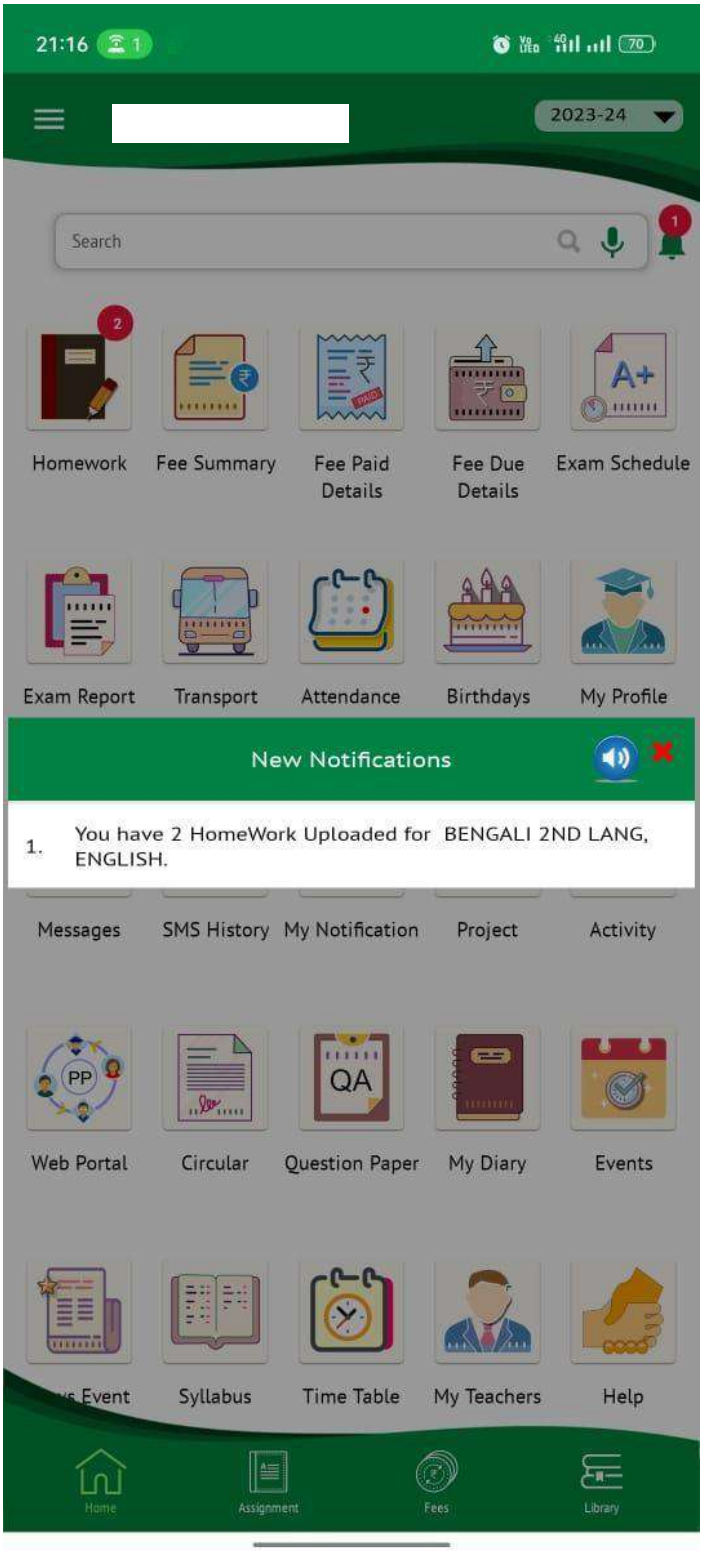
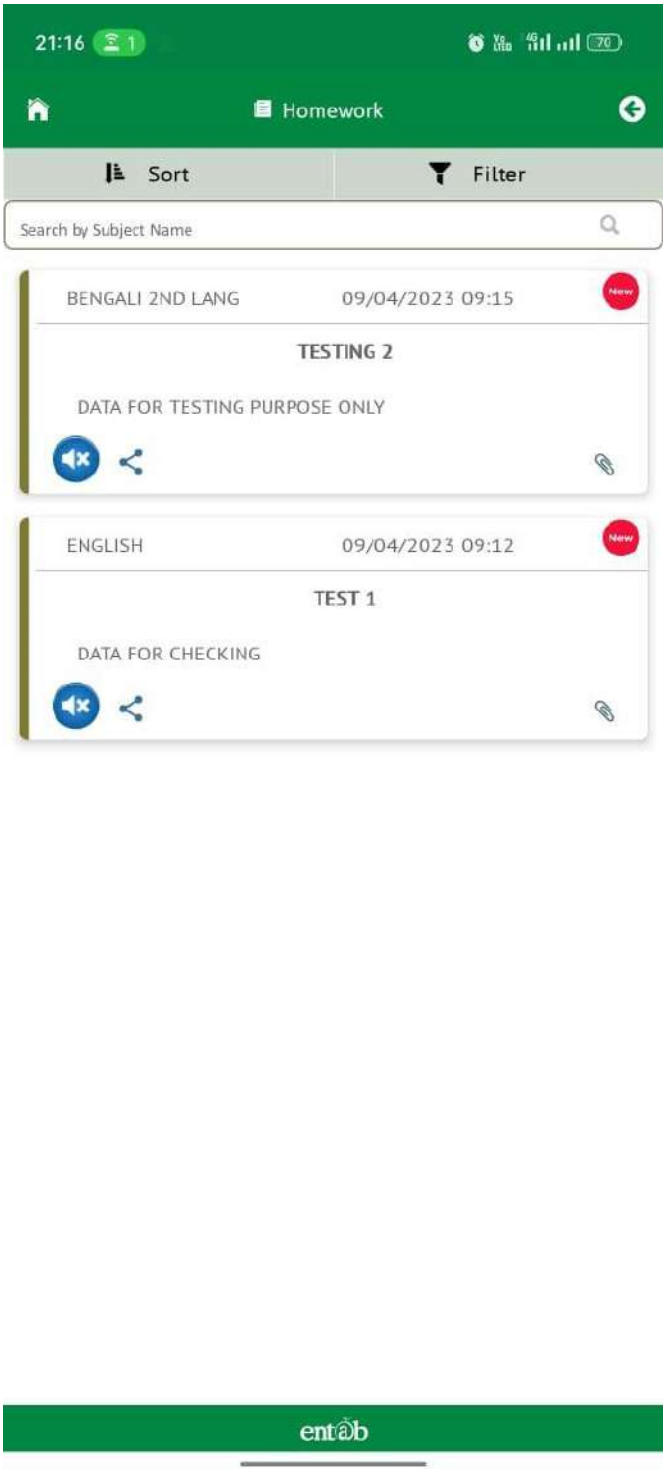
7. A button is displayed after clicking Apply Filter named **Export.** (Highlighted in Red)



8. After clicking on Export Button a pdf file is generated which can be downloaded by clicking download button. (Highlighted in Red)



9. Parents will also get a notification on their Campuscare App which has been installed in their mobile. Like the One in the image provided.



10. Parents can also check the Summary of Homework in Campuscare Application by Clicking the Home Work Button.